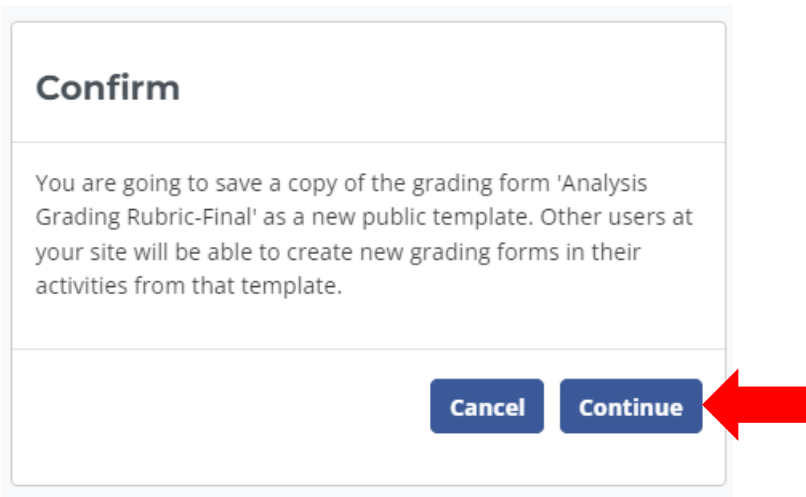
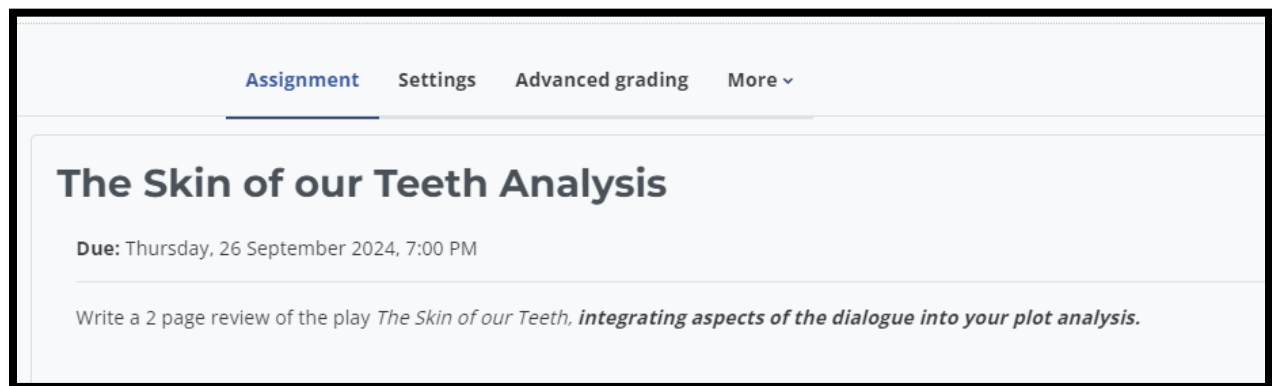


How to Apply a Rubric to Other Assignments

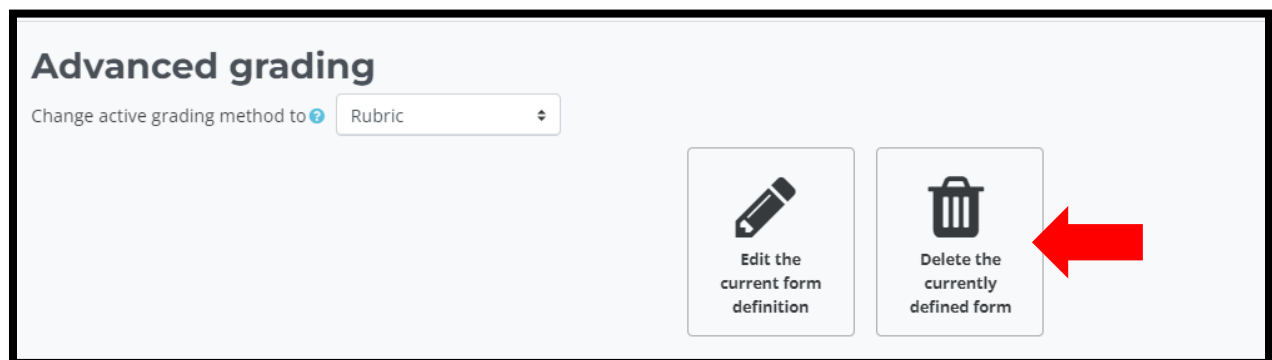
1. Make sure you **publish** your existing rubric as a “**new**” template.
2. Confirm that you will use the rubric as your template by clicking on the **Continue** button.



3. Go to the assignment where you would like to use the above rubric template.



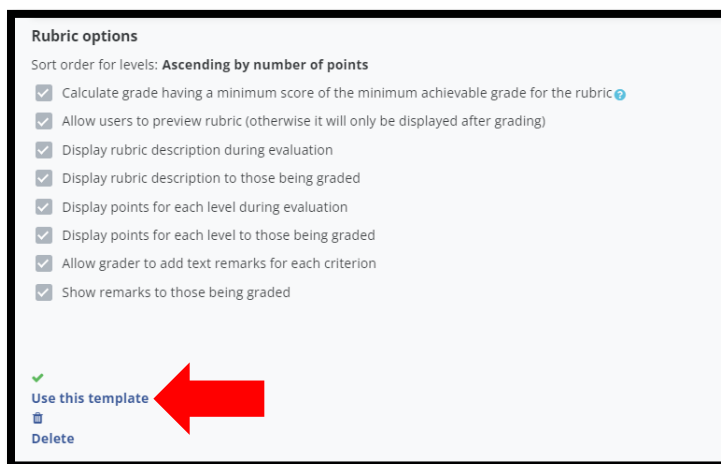
4. To replace the existing rubric for that assignment, click on the **delete** button.



5. Next, click on the link that allows you to use the template that you published.



5. One of your rubric templates should show on the screen. Scroll down and click on the “**use this template**” link.



6. Confirm this action by clicking on the **Continue** button.

7. Your preferred rubric will be linked to your selected assignment.