LIFE PACIFIC UNIVERSITY
2026/27 STUDENT HANDBOOK

LIFE PACIFIC
UNIVERSITY

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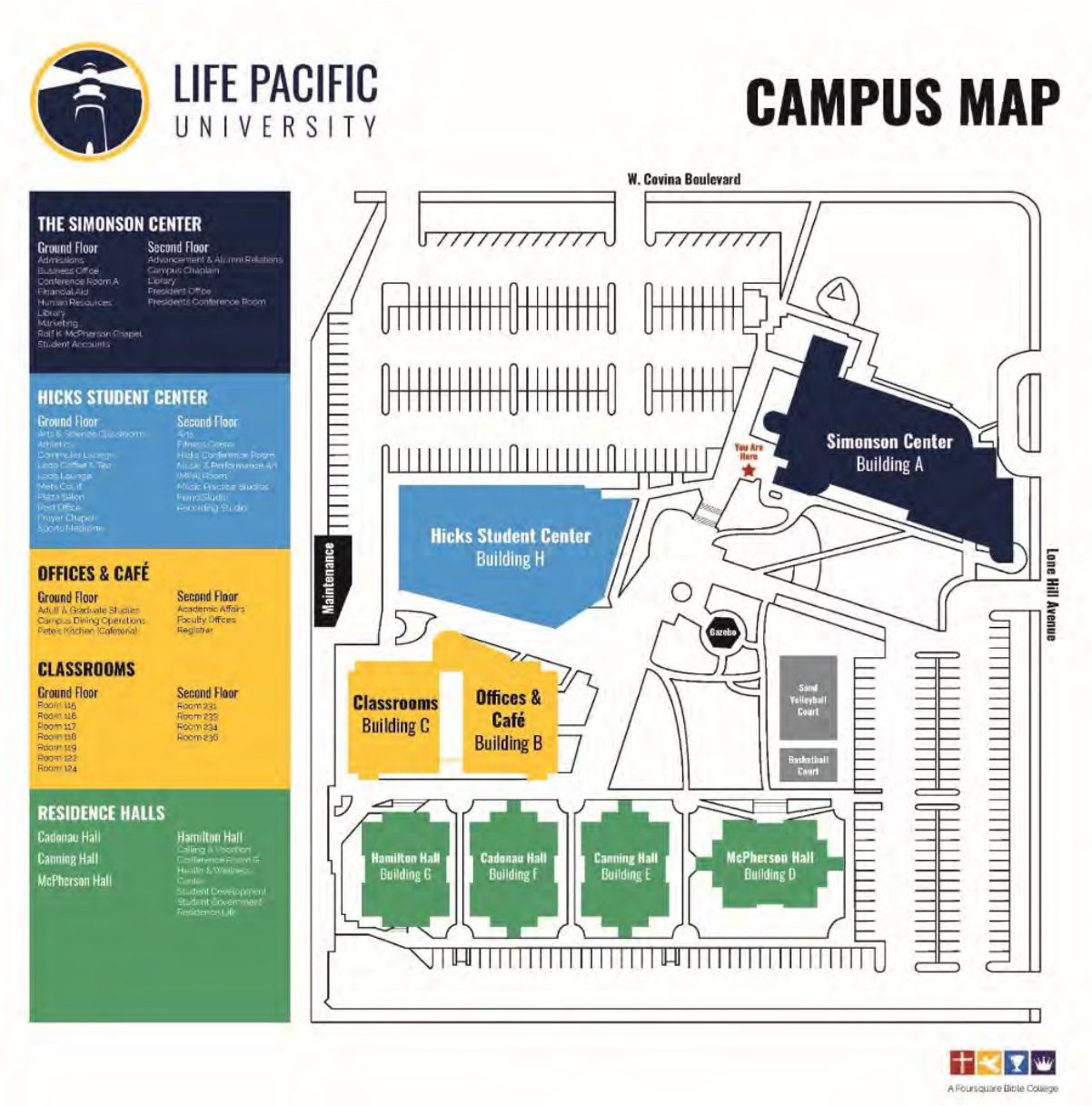
IMPORTANT PHONE NUMBERS

Emergency	
Fire/Police/Paramedics	911
San Dimas Hospital	909-599-6811
San Dimas Sheriff	909-450-2700
Hotlines	
Alcoholics Anonymous	626-914-1861
Aurora Charter Oak Hospital and Recovery Center	800-654-2673
Celebrate Recovery	909-629-5277
Project Sister (Rape Crisis)	909-626--4357
Suicide Crisis Intervention Center	
Toll-free in L.A. County	877-727-4747
Toll-free nationwide	800-784-2433
Campus Phone List	
Life Pacific University (main line)	877-886-5433
Academics	Ext. 341
Arts	Ext. 360
Associated Student Government (ASG)	Ext. 379
Career and Global Engagement	Ext. 350
Financial Aid	Ext. 322
First Aid and Wellness Center	Ext. 387
Library	Ext. 309
Office of Student Life	Ext. 355
Registrar's Office	Ext. 313
Residence Life	Ext. 397
Student Accounts	Ext. 389
The Post/Reception	Ext. 301

CAMPUS MAP


LIFE PACIFIC UNIVERSITY
CAMPUS MAP
THE SIMONSON CENTER
Ground Floor
Admissions
Business Office
Conference Room A
Financial Aid
Human Resources
Library
Marketing
Ralf K. McPherson Chapel
Student Accounts
Second Floor
Advancement & Alumni Relations
Campus Chaplain
Library
President Office
President's Conference Room
HICKS STUDENT CENTER
Ground Floor
Arts & Science Classroom
Athletics
Commuter Lounge
Java Coffee & Tea
Lions Lounge
Mail Room
Men's Court
Pizza Salon
Post Office
Prayer Chapel
Sports Medicine
Second Floor
Arts
Fitness Center
Hicks Conference Room
Music & Performance Art
(MPA) Room
Music Practice Studios
Piano Studio
Recording Studio
OFFICES & CAFÉ
Ground Floor
Adult & Graduate Studies
Campus Dining Operations
Pete's Kitchen (Cafeteria)
Second Floor
Academic Affairs
Faculty Offices
Registrar
CLASSROOMS
Ground Floor
Room 115
Room 116
Room 117
Room 118
Room 119
Room 122
Room 124
Second Floor
Room 231
Room 232
Room 234
Room 236
RESIDENCE HALLS
Cadonau Hall
Canning Hall
McPherson Hall
Hamilton Hall
Calling & Vocation
Conference Room G
Health & Wellness Center
Student Development
Student Government
Residence Life
W. Covina Boulevard
Maintenance
Lone Hill Avenue
You Are Here
Simonson Center
Building A
Hicks Student Center
Building H
Gazebo
Classrooms
Building C
Offices & Café
Building B
Sand Volleyball Court
Basketball Court
Hamilton Hall
Building G
Cadonau Hall
Building F
Canning Hall
Building E
McPherson Hall
Building D
A Foursquare Bible College

USING THIS HANDBOOK

Students will be held responsible for all information conveyed in this handbook. The most updated version will always be available online. Policies and guidelines listed in the online version will always supersede those listed in any print publication. Students should treat this handbook as an informational guide and should refer to it when they have questions regarding policies and expectations.

PHILOSOPHY OF STUDENT CARE

The Office of Student Life cares for the mental, emotional, physical, and spiritual well-being of our students. All our policies and procedures with students are based on mutual trust and honesty during a restorative process to promote growth within our student body. It is the policy of LPU, in line with its efforts to create an environment where the dignity and worth of all community members are respected, that any misconduct by students and employees is unacceptable and will not be tolerated.

When the Office of Student Life becomes aware that a student has violated the Community Life Agreement or University policies, the University will contact any involved student to understand the situation. Depending on the circumstances, this process may begin with a conversation with the student's Resident Assistant, Resident Director, a Title IX Investigator, or the Dean of Students. Students should cooperate with meeting requests initiated by Student Life staff, and if they do not, additional administrative actions may follow. Students will have the chance to hear about the alleged violation, present their account of what happened, and share any information that may clarify the situation. Further meetings with a conduct committee or other personnel may be necessary. Once all relevant information is collected, an administrative decision will be made. If the student is found responsible, a disciplinary letter may be issued by the Office of the Dean of Students. Past conduct may also be taken into account when making the final decision, especially if the student has taken positive steps or has not complied with sanctions from previous violations. Throughout the process, the Office of Student Life aims to maintain an open-minded and respectful environment to ensure the best decision is made for all students involved.

There are times when a student leaves the institution before fulfilling the sanctions imposed. In those cases, students are still required to complete those sanctions to register for their next semester. Students involved in a restorative process for serious disciplinary reasons will have a hold placed on their academic record until they meet the sanction requirements. Students must verify their completion of sanctions through the Office of Student Life. As a Biblical Institution grounded in our values, beliefs, and standards, we ask that students demonstrate honesty, trust, and accountability while working through their restorative process. If students are

dishonest during the process, further action may be taken. We strongly hope that our students grow from this experience and move into post-graduate life with a better understanding of their calling and their spiritual walk.

STUDENT LIFE

Phone: (909) 599-5433 ext. 355
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Staff: Vice President of Student Life & COO George Bostanic, PhD
Email: gbostanic@lifepacific.edu

The Office of Student Life exists to support the mission of Life Pacific University through programs and services that encourage student success within a community of transformative faith, living, and learning. The goal of student life is to help every student realize that they matter.

Student Life's range of support services includes the Associated Student Government, Commuter Services, the First Aid and Wellness Center, Calling and Vocation, Chapel Services, New Student Orientation, Residence Life, Retention and Student Success, Student Care, Student Conduct, Athletics, Safety & Security, Facilities, and the First-Year Experience. Additionally, the Vice President of Student Life acts as the Deputy Title IX Coordinator for the university and serves as the liaison to the Emmaus Road Counseling Center.

The Office of Student Life aims to create an environment aligned with the University's values that encourages student learning and success. Specifically, OSL provides programs and services that support eight areas of comprehensive student development: *1. Academic Growth, 2. Spiritual Formation, 3. Identity Development, 4. Emotional Intelligence, 5. Vocation and Calling, 6. Multicultural Competence, 7. Physical Health and Wellness, and 8. Social Responsibility.*

COO AND VICE PRESIDENT OF STUDENT LIFE

Dr. George Bostanic serves as the Chief Operating Officer and Vice President of Student Life at Life Pacific University, providing executive leadership for student experience, campus operations, and institutional mission alignment. His role centers on shaping a safe, healthy, Christ-centered environment where students can thrive academically, spiritually, and personally.

Primary Responsibilities

- Provide executive oversight for Student Life, Residence Life, Title IX compliance, Campus Safety, Career & Global Engagement, and student wellness initiatives.
- Lead and coordinate campus systems, operational processes, and crisis response, ensuring a seamless and mission-aligned student experience.

- Oversee and support the Dean of Students in matters of student care, student conduct, and community accountability.
- Strengthen alignment between institutional mission, student development philosophy, and campus operations.
- Promote a culture of safety, hospitality, spiritual formation, and student flourishing across the University.
- Serve as Deputy Title IX Coordinator and a member of the University's senior leadership team.

Leadership Philosophy
Dr. Bostanic is a higher education leader dedicated to aligning mission, people, and operations. With broad experience in student life, residential life, and campus operations, and a PhD in Organizational Leadership, he leads with clarity, integrity, and a solutions-oriented mindset. His approach emphasizes stewardship, accountability, and care for the whole student within a Christ-centered community.

DEAN OF STUDENTS

Luke Kosmas serves as the Dean of Students at Life Pacific University, providing leadership for student care, student conduct, and campuswide support services. He works to cultivate a safe, healthy, and Christ-centered environment where students can flourish academically, emotionally, relationally, and spiritually.

Primary Responsibilities
- Serve as the University's chief student conduct officer, overseeing the investigation, hearing, and resolution of all student conduct matters.
- Provide leadership for student care, including crisis response, behavioral support, restorative practices, and coordinated care across campus.
- Serve as the University's Title IX Coordinator, ensuring compliance with federal regulations, overseeing investigations, and supporting students impacted by sexual misconduct.
- Partner with Residence Life, Campus Safety, Counseling, Academic Affairs, and other offices to support whole-person student development.
- Lead and refine policies, processes, and communication strategies that contribute to student well-being and community accountability.
- Provide training and consultation for faculty, staff, and student leaders in areas of student conduct, conflict resolution, diversity, and crisis management.

Leadership Philosophy
Luke Kosmas is a higher education leader committed to serving students in their spiritual growth as it pertains to being part of a Christian higher education community. With extensive experience in student affairs, residence life, spiritual formation, and Title IX compliance, along with a Masters in Philosophy from Biola

University's Talbot School of Theology, he approaches leading students with understanding, hope, and a redemptive paradigm. Luke is committed to cultivating a campus culture that is mission aligned, while recognizes the unique worth and call God has placed on every individual student's life.

ASSOCIATED STUDENT GOVERNMENT (ASG)

Phone: (909) 599-5433 ext. 316
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Email: asg@lifepacific.edu, gbostanic@lifepacific.edu

The ASG Executive Team and Cabinet represent every undergraduate student at Life Pacific University. ASG seeks to represent the student voice and serve as a student governing body. The fulfillment of these responsibilities is evident in activities, services, leadership, and representation.

The ASG Executive Team is typically elected or appointed in the Spring semester to serve for the following academic year, acting as the liaison between students and the University administration. This team comprises five positions: President, Vice President, Commuter Chair, Events and Activities Chair, and Marketing and Communications Chair.

ASG Cabinet
The ASG Cabinet is a group of volunteer student leaders selected by the ASG Executive Team at the beginning of each semester. The Cabinet is made up of 3 specific Cabinets:

1. The Presidential Cabinet is a specialized group of committees focused on specific areas of interest, led by the ASG President. It includes the following committees:
    - Community Action Committee
    - Campus Improvement and Sustainability Committee
    - Provider Committee
2. The Events Cabinet: Led by the ASG Events Chair. This cabinet is responsible for planning and executing student-centered events that foster engagement and community on campus.
3. The Marketing Cabinet: Led by the ASG Marketing Chair. This cabinet manages the promotion of ASG Initiatives and events, ensuring effective communication with students and increasing ASG's visibility.
4. The Commuter Team: Led by the Commuter Chair. This team seeks to create a community for commuters on campus and connect them with residents by hosting meaningful events, launching new clubs, and fostering connections throughout the academic year and hosting events such as commuter family

nights, putting together a commuter Aimee's video, and creating/organizing campus clubs, such as movie club, art club, improv club, and more.

ASG Mission Statement and Annual Theme
The Associated Student Government exists to empower students by embodying Christ-like leadership, fostering a unified and supportive campus community, and advocating for the spiritual, emotional, and relational growth of all students. Through meaningful programming and events, we strive to create a campus culture that reflects Christ's love, inspires students to live out their faith, and prepares them to lead with impact both on and beyond campus

2026-2027 Annual Theme:

Well, Well, Well. Live well. Live well, Love well. Lead well.

New Student Orientation
New Student Orientation is a program that exists to create a smooth, safe, and fun transition into Life Pacific University. The program seeks to make new students feel at home and allow parents to feel connected and involved with LPU. All new students are required to attend the NSO program upon arrival. Students enrolled in the First-Year Seminar course receive partial fulfillment of course requirements for participation in both orientation days. Welcome Week takes place during the first week that students return to school in the Fall and Spring. Each event is designed to welcome new and continuing students to the campus by providing opportunities for them to connect and meet new people.

ATHLETICS

Phone: (909) 599-5433 ext. 429
Location: Hicks Student Center

- ***Staff: Director of Athletics – Davis Nuaimi***
- ***Men's Basketball Head Coach – Evan Jenkins***
- ***Women's Basketball Head Coach – Kyler Kennedy***
- ***Men's Soccer Head Coach – Dalon Parker***
- ***Women's Soccer Head Coach – Shane Shelton***
- ***Women's Volleyball and Beach Volleyball – Liz Salas***

Athletic Department Mission Statement
LPU Athletics will advance the mission of Life Pacific University through intercollegiate competition that promotes integrity, discipline, and Christ-like character development. As part of the Office of Student Development, LPU athletics strives to promote student success within the context of a transformative faith, living, and learning community.

Life Pacific University participates in intercollegiate athletics, competing in six sports. Women's sports include basketball, beach volleyball, soccer, and indoor volleyball. Men's sports include basketball and soccer. The Athletic Department is affiliated with the Golden State Athletic Conference (GSAC) and the National Association of Intercollegiate Athletics (NAIA) for all sports.

The NAIA promotes collegiate sports as a great educational experience because they teach essential values for navigating life's circumstances. The values taught through college athletics include teamwork, sportsmanship, and citizenship; respect for self and others; caring; dedication; commitment; trustworthiness; loyalty; responsibility; integrity; fairness; and doing one's best regardless of the outcome.

At LPU, we take Athletics one step further by providing a sound spiritual direction for student-athletes. Christ will always be at the center of our coaching. Our student-athletes appreciate their coaches most when they are fair, consistent, positive, able to communicate, respectful, challenging, and good teachers of skills and techniques. Since we are part of the NAIA, we must also align the GSAC with our commitment to those organizations and infuse other aspects of our specific focus.

The Life Pacific University Athletic Department adheres to the Champions of Character standards endorsed by the NAIA. The program is founded on the five core values of respect, responsibility, integrity, servant leadership, and sportsmanship. One goal of the program is to provide application models for coaches, student-athletes, fans, parents, and game officials: models that can be taught in practice and modeled in competition. These models enable coaches and athletic personnel to intentionally prepare and build character-based teams.

Values and Standards
Life Pacific University values a biblically integrated liberal arts education by developing students 'lives for the glory of God and by creating a relational environment conducive to enhancing individuals' potential as they serve Christ. As a student-athlete at LPU, one must adhere to the department-specific standards, including, but not limited to:

- As a student-athlete, academics are a higher priority than athletics. Participation in athletics is based on academic success.
- Athletes must attend all mandatory athletic department meetings, unless previously excused.
- Adhere to all NAIA, GSAC, LPU, and team-specific rules and policies.
- Follow department policies regarding financial aid and scholarships.
- Participate in random drug testing and education program specified in section IX

- Represent Christ on and off the field, with humility and respect for teammates, opponents, coaches, fans, and officials.

Any violation of the Student Life handbook or team rules will result in disciplinary action. Each situation will be evaluated by the Director of Student Life and the Athletic Director. Discipline may include:

- 1st violation – 2 practices & 1 game
- 2nd violation – Week of practice & 2 games
- 3rd violation – Removal of scholarship, suspension for half of the season
- Please see the Athletic Handbook for additional information on department policies.

CAMPUS POLICIES

Life Pacific University is committed to the transformational development of students into leaders prepared to serve God in the Church, the workplace, and the world. We celebrate and pursue this mission in all we do, both inside and outside the classroom. Our community exists to uncover, study, share, and practice what is true. We strive to understand the world in light of the life, death, and resurrection of Jesus Christ. This understanding gives us a distinctive worldview and purpose as an institution of biblical learning.

As a community, we choose to pursue biblical qualities and habits of the heart that should mark the lives of all believers, such as genuine love, abstaining from evil, pursuing good, being fervent in spirit and constant in prayer, hospitality, patience, kindness, living in harmony with one another, humility, and compassion (Romans 12:9-21). We also reject those practices that the Bible teaches are destructive, such as anger, malice, slander, profanity, dishonesty, greed, drunkenness, and sexual impurity (Col. 3:5-8, 1 Cor. 6:9-10).

Relationships are an integral part of our expression of the wisdom and truth contained within the gospel message. Jesus commands us to love God with all of our heart, soul, and mind and to love our neighbors as ourselves (Matthew 22:37-40). We are also commanded to consider the needs of others before our own (Phil. 2:3). These are essential practices of our everyday life together.

While we live, learn, work, and play together at Life Pacific University, we promise to honor a specific set of values and expectations designed to help everyone thrive and succeed. We call this the Community Life Agreement, denoting our mutual responsibilities to one another. While informed by Scripture, the Community Life Agreement also includes practices adopted by our community because they contribute to the flourishing of all students.

We recognize that sincere Christians may hold divergent views regarding these expectations. However, these values are essential to our time together at Life Pacific University. Therefore, all students are responsible for adhering to the Community Life Agreement throughout their enrollment.

Community life is a worthy, but challenging endeavor. No one does it perfectly. Part of our commitment to students is to walk alongside them through a process of grace-infused accountability. As a community of Christ-followers, we understand that the gift of forgiveness and the offer of a second chance are essential realities in the growth process. When a student makes a behavioral choice that does not align with our community values, the student is encouraged to seek assistance and support through the Offices of Student Life or the Office of Residence Life.

DEFINITIONS

To make the process as clear as possible for all involved, a glossary of terms is provided:

- ***"University"*** refers to Life Pacific University
- ***"Student"*** includes all person enrolled on-campus or undergraduate online, both full- and part-time.
- ***"Faculty member"*** means any person hired by the University to conduct classroom activity.
- ***"University official"*** includes any person employed by the University.
- ***"University premises"*** refers to all land, buildings, facilities, and other property in the possession of or owned, leased, used or controlled by the University.
- ***"Policy"*** is defined as the written regulations of the University found in, but not limited to, the student handbook and University catalogs. The official and most current version of the Student Standards of Conduct can be found online at https://lifepacific.edu/student-life/student-code-of-conduct/.
- ***"Violation"*** refers to any behavior that is unacceptable as described in the Student Standards of Conduct.
- ***"Guests"*** applies to all guests of LPU community members whose hosts may be held accountable for the conduct of said guests.
- ***"Educational records"*** refers to all records regarding a student's status at the University, including but not limited to a student's transcripts and disciplinary file.

ADMINISTRATIVE DISCRETION

The University reserves the right to involuntarily withdraw any student from the University at its discretion when it is deemed necessary for the physical or spiritual safety or well-being of the student or others. The University also reserves the right

to alter this handbook. The Community Life Agreement supersedes all previous handbooks, and the policies in the latest electronic version will be controlling in all student conduct issues.

RIGHTS AND FREEDOMS: ACADEMIC FREEDOM AND RESPONSIBILITY

As an institution of higher education, it is the goal of the University to pursue and disseminate truth. Accordingly, trustees, administrators, faculty, staff and students are free to question assumptions and to consider alternatives in the course of their pursuit and communication.

At the same time, as a Christian institution, LPU believes the Bible is inspired by God and is therefore the norm against which all "truth" should be judged; only that which is consistent with the Scriptures is God's truth. Therefore, this University emphatically rejects indoctrination, whether it is that which results from eliminating the Scriptures as a norm or whether it be that which results from restricting the free pursuit of ideas. Thus, both the faculty and students of this University are free to pursue and disseminate truth but have the responsibility to measure their conclusions against the Scriptures within the context of the Declaration of Faith of the Foursquare Church and the University's own statement of faith and position papers.

RIGHTS AND FREEDOMS: RIGHT OF ACCESS TO RECORDS

With a few exceptions provided by law, students at LPU may see any of their educational records upon request. Students must formally submit a request to access their records to the appropriate office and allow at least three days for their request to be processed. Access will be granted, however, no later than 45 days after the request. Students further have the right, under established procedures, to challenge the factual accuracy of the records and to enter their viewpoints in the records. Students may waive their right of access to recommendations and evaluations in the cases of admissions, application for employment, and nomination for awards.

RIGHTS AND FREEDOMS: DISCLOSURE OF STUDENT RECORDS

With certain exceptions by law, LPU cannot release information concerning students, other than directory information, from their educational records to anyone other than University officials without written consent of the student as long as that student is a member of the LPU community. Students can file a permission form with the Registrar's Office to release specified information to specific parties. Doing so may help expedite a student's application process with prospective employers, graduate school enrollment, etc.

RIGHTS AND FREEDOMS: RIGHT TO PROCESS

Students whose behavior violates the Community Life Agreement will be treated justly and fairly. The disciplinary process of the case will be conducted in a timely and reasonable manner. The process involves three components:

- Notification: A student has the right to proper notice of the policy s/he allegedly violated and when his or her case will be heard.
- Right to be Heard: A student has the right to present his/her viewpoint and position and provide supporting information, and to have it considered by a University official.
- Information: Decisions in a student conduct case are based upon a simple preponderance of the available supporting information.

RIGHTS AND FREEDOMS: RIGHT TO NOTIFY

Life Pacific University may also notify parents of students under the age of 21 for disciplinary violations related to alcohol or controlled substances or when a student is suspended or expelled, even if the student is not a dependent for income tax purposes. In disciplinary matters, parents are notified only after students are determined to be responsible for a violation of University rules or standards. In all matters, the context of individual circumstances is considered when deciding whether to contact parents. When possible, students will be given the opportunity and encouraged to discuss the situation with their parents prior to the institution's notification.

DISCIPLINARY PROCESS

The disciplinary process at Life Pacific University is designed to uphold community standards in a manner that is respectful, developmental and redemptive. Therefore, all alleged violations of LPU's community standards are assessed through a "review hearing" with students, and not through efforts intended in any way to mimic court legal proceedings. Decisions made regarding an alleged violation are ultimately based upon what the University considers to be a "reasonable belief" of what occurred, and not upon "rules of evidence" similar to that of a court legal system.

The disciplinary process at LPU consists of three components: investigation, hearing, and sanction imposition. At times, the investigation and hearing can occur simultaneously. Except for suspendable offenses, all sanctions will be issued by the Dean of Students. The Student Life Review Committee will review suspendable offenses.

Students are expected to assume responsibility for their actions and to cooperate fully with the process. Community members are reminded that all portions of the

disciplinary process are confidential which may result in unanswered questions regarding an outcome. As a united community, the University implores students to exercise caution when resisting the temptation to spread gossip and rumors, recognizing that they may not have the full story.

Students going through the discipline process are permitted to have an advisor of their choosing. The person may accompany the student in their hearing and in meetings with the Student Life Review Committee but may not actively participate in the investigation or hearing (posing questions, speaking on behalf of accused, etc.). The Dean of Students or Student Life Review Committee members reserve the right to dismiss the advisor from the process at any time and reschedule the meeting, if necessary.

The Dean of Students serves as the chief student conduct officer for the University, working with the Director of Residence Life and a Student Life Disciplinary Committee to resolve all disciplinary matters.

THE IMPOSING OF SANCTIONS

The purpose of sanctions is to help students understand their actions in the context of the University and Christian community and to encourage appropriate behavior in the future. Student review personnel are encouraged to decide sanctions that are commensurate with the misconduct and seek to provide a process that is developmental and redemptive in nature. Some sanctions may need to be more punitive due to the seriousness of the offense. As a Biblical institution of higher education, the practices of repentance and forgiveness are essential and necessary to living out our values, particularly as a grace-based community. The student conduct system, by design, recognizes the importance of these values in the reconciliation process. Therefore, two students can experience different resolutions for similar violations, by virtue of their attitude and response throughout the disciplinary process, as determined by the wisdom and professional judgment of the adjudicating person or committee. The following sanctions, or combination of sanctions, may be imposed upon any student found to have violated the Community Life Agreement (not listed in prescribed order):

- Warning: verbal or written warning to the student that s/he is violating or has violated the Community Life Agreement.
- Loss of Privileges: denial of specific privileges (including leadership positions) for a designated period of time.
- Fines: previously established and published fines may be imposed.
- Restitution: compensation for damages, loss and/or injuries. This may take the form of appropriate service and/or monetary or material replacement.

- Community Service: an assignment of appropriate community service that is both beneficial to the community and likely to assist the individual in understanding the harm caused by his or her misconduct.
- Parent/Guardian Notification: notification of parents or guardians in certain cases of alcohol or drug policy violations, abuse or injury to self.
- Discretionary Sanctions: participation in classes or assignments designed to address decision-making and consequences of behavioral choices within a Christian educational community; mandatory drug or alcohol assessments, or other related discretionary assignments.
- Disciplinary Probation: designated for a specific period of time and includes the probability of suspension or expulsion if the student is found to be in violation of any University policies during the probationary period.
- Suspension: separation of the student from the University for a specified period of time (conditions for readmission may be required).
- Provisional Suspension: imposed immediately when the seriousness of the offense is such that the members of the community, including the accused student, may be threatened by his/her continued presence (this suspension will be for a stated period of time and followed by a student hearing).
- Expulsion: permanent separation of the student from the University.

APPEALS

Students wishing to appeal a disciplinary decision must do so in writing within two class days of the date of the decision. Students may appeal for one or more of the following reasons:

- To determine whether all hearing processes were conducted in conformity with prescribed procedures, or whether deviations from the prescribed procedures did not significantly alter the outcome of the case,
- To consider new information, not available at the time of the original hearing, sufficient to change a decision, or
- To determine if the sanctions assessed were appropriate or disproportionate to the violation. Student conduct cases are not dismissed due to procedural errors. Instead, students may request an appeal if they believe a procedural mistake substantially altered the outcome of their case.

The person(s) hearing the appeal may uphold or modify the decision made. If the Dean of Students gave the contested decision, the Review Committee will determine if a student is eligible and hear the appeal.

In cases where the decision has ultimately resulted in the termination of student status, the student may request that his or her written appeal be forwarded to a Special Appeal Committee (SAC) for review. The SAC is an ad hoc committee. Students may also submit a written appeal if they wish to request consideration of an exception to the University's policies, procedures, and regulations. All appeals shall contain the following items that apply to the particular petition made:

- Name.
- A clear statement of the nature of the grievance/appeal.
- The evidence on which the grievance/appeal is based.
- Why does this constitute a capricious or arbitrary action on behalf of a staff or faculty member, or why does this situation constitute an exception to be made?
- What has been done to resolve the grievance?
- The desired outcome(s).

DISCIPLINARY PROBATION

Students may not represent the University in an official capacity while serving on disciplinary probation. Students may elect to disclose their probationary status to their immediate supervisor(s) and seek permission to continue in their role.

Students who choose this option agree that their supervisor(s) may contact the Office of Student Life for additional information regarding the nature of the violation. If approved, the student will be conditionally eligible to continue in their role, provided they remain in good standing during their probationary period.

DISCIPLINARY SUSPENSION

Students who have been suspended from the University are not permitted to access University property, including the main campus and any sites under direct control of the University, or attend official University events and functions, without the expressed, written permission of the Vice President of Student Life. In some cases, exceptions may be granted on a case-by-case basis that allow students to access particular buildings or offices for specific reasons under limited conditions. Accessing the campus or attending official campus events without permission will be considered criminal trespass and may result in additional sanctions and/or criminal prosecution.

The Student Life Discipline Committee often recommends various conditions a student must meet to be considered for readmission. In such cases, fulfillment of all conditions is necessary, but does not automatically guarantee re-admittance. The

Student Life Discipline Committee reserves the right to approve or deny reenrollment, on a case-by-case basis, based on its own professional judgment.

NON-DISCIPLINARY RESOLUTION

Students are encouraged to seek help from all appropriate offices, including the Office of Student Life, for behavior that may constitute a violation of the Community Life Agreement without fear of reprisal. Students who seek help on their own volition before an incident is discovered will generally be supported through a non-disciplinary process of support and accountability, except when prohibited by federal or state law.

GRIEVANCE POLICY: FORMAL COMPLAINTS

Students who have a grievance are encouraged to use the academic or co-curricular processes described in the following sections to seek a resolution. Individuals who initiate a complaint are protected from unfair action or treatment. LPU will take appropriate action against any employee or student who retaliates against another employee or student who files a grievance.

Prohibition Against Retaliation
Life Pacific University prohibits retaliation against any person who reports a possible policy violation, submits a complaint or grievance, participates in a student conduct or Title IX process, provides information, serves as a witness, or assists another person involved in a University process.

Retaliation may include intimidation, threats, coercion, harassment, discrimination, adverse treatment, or other conduct intended to discourage participation in or interfere with a University process. This prohibition applies to students, employees, complainants, respondents, witnesses, and others involved in the process.

Anyone who experiences or becomes aware of possible retaliation should report it promptly to the Dean of Students. Retaliation may constitute a separate violation of University policy and may result in disciplinary action.

STUDENT CLASSROOM/FACULTY

If a student has a grievance or concern regarding a faculty member or classroom issue, the student is encouraged to first meet with the faculty member to resolve the matter. If a resolution is not reached to the student's satisfaction, the student should then contact the Assistant to the Vice President of Academic Affairs. The Academic Office will inform the student of how the grievance will be handled and how privacy in the matter will be protected to the extent the student desires and is possible. The student will be asked to write about the facts of the situation. At the end of the meeting, options will be discussed, and a follow-up appointment will be

made with the student if requested. If the issue is minor, the Academic Office may wait to see if additional complaints are filed about the same professor. Should the problem be of a more serious nature, the Administrative Council will be notified.

In matters of dispute regarding a final grade assignment, the student, after meeting with the professor and failing to resolve, is asked to put the facts in writing and submit an appeal through the Assistant to the Vice President of Academic Affairs. The Academic Committee will review the facts of the case and decide based on the evidence provided.

CO-CURRICULAR GRIEVANCE

If a student has a grievance or concern regarding a faculty member or classroom issue, the student is encouraged to first meet with the faculty member to resolve the matter. If a resolution is not reached to the student's satisfaction, the student should then contact the Assistant to the Vice President of Academic Affairs. The Academic Office will inform the student of how the grievance will be handled and how privacy in the matter will be protected to the extent the student desires and is possible. The student will be asked to write about the facts of the situation. At the end of the meeting, options will be discussed, and a follow-up appointment will be made with the student if requested. If the issue is minor, the Academic Office may wait to see if additional complaints are filed about the same professor. Should the problem be of a more serious nature, the Administrative Council will be notified.

In matters of dispute regarding a final grade assignment, the student, after meeting with the professor and failing to resolve the dispute, is asked to put the facts in writing and submit an appeal through the Assistant to the Vice President of Academic Affairs. The Academic Committee will review the facts of the case and decide based on the evidence provided.

COMMUNITY LIFE AGREEMENT

Life Pacific University has chosen to set itself apart to train and equip Christian leaders to serve in the Church, the workplace, and the world. Students, by their voluntary membership in this community, individually and collectively agree to:

Abide by all the regulations of the University (see below).
Use personal discretion involving activities that may not contribute to an individual's flourishing or may reflect poorly on the campus community.

All students represent Christ and Life Pacific University wherever they are, and are expected to abide by community standards, both on- and off-campus, when school is in session and during breaks. Community standards are in place to help students move toward Christian maturity and to create an environment conducive to academic learning, personal growth, and development.

ALCOHOL AND DRUGS

Students are not permitted to possess, use/consume, or distribute alcohol or alcohol paraphernalia, illegal drugs or drug paraphernalia, synthetic forms of drugs, prescription drugs for which the student does not have a valid prescription, or any other form of controlled substance at any time while enrolled at LPU (including all semester breaks).

Students are not permitted to possess or consume medicinal marijuana, even with a valid prescription or authorization card. Please refer to Appendix B for information on LPU's federal compliance with the Drug Free Workplace Act, as well as a more thorough explanation of the policy. Recreational cannabis use, though legal in California, is also prohibited.

Students who provide alcohol or drugs to other students, particularly students under the age of 21, may be subject to more severe disciplinary action and possible criminal prosecution.

TOBACCO

The possession of or use of tobacco products, including, but not limited to, cigarettes, cigars, hookah, chew, snuff, or smoking substitutes (such as clove cigarettes, e-cigarettes, or vaping), and smoking paraphernalia, is prohibited. At the same time, a student is enrolled at the University (including all semester breaks).

ABUSE OF CAMPUS PROCESSES

Students are expected to engage honestly, transparently, and respectfully in all official university processes, including, but not limited to, admissions, financial aid applications, academic integrity reviews, student conduct investigations, disciplinary hearings, appeals, and Title IX procedures. Any behaviors—active or passive—that intentionally disrupt, misrepresent, interfere with, or undermine the integrity, fairness, or efficiency of these processes constitute abuse and will result in disciplinary action. Examples include providing false information, withholding relevant information, coercing or intimidating participants, retaliating against complainants or witnesses, intentionally delaying or obstructing procedures, and knowingly filing frivolous or malicious complaints.

Examples of prohibited conduct include (but are not limited to):

- Failure to comply with the summons or directives of a University official acting in an official capacity.

- Withholding, distorting, or falsifying information during investigations, hearings, or disciplinary procedures.
- Misrepresentation of facts or identity to any University official, including providing false statements or documentation.
- Attempts to intimidate, influence, or tamper with the testimony or participation of another individual involved in an investigation or hearing.
- Disruption or obstruction of an individual's right to participate in a University process.
- Forgery, unauthorized alteration, or misuse of University documents, records, IDs, or official correspondence.

All students are expected to act with integrity, honesty, and transparency in every university-related process. Failure to do so not only violates community trust but also impedes the University's ability to ensure fairness and justice.

BREAKING THE LAW

Students enrolled at Life Pacific University are expected to uphold local, state, and federal laws, both on and off campus. The University maintains the right to investigate and respond to any criminal behavior that affects the campus community or conflicts with the institution's mission and values.

Policy Guidelines:

- Students who are cited, arrested, or charged with a misdemeanor or felony must report the incident to the Dean of Students within five business days.
- Students may be placed on interim suspension pending the outcome of a University investigation or the external legal process if the alleged conduct poses a potential threat to campus safety or community well-being.
- Disciplinary action may occur independently of the outcome of legal proceedings, and University policies will be enforced regardless of criminal charges or rulings.

The University does not intervene with legal authorities on behalf of students and will fully cooperate with law enforcement when necessary. Maintaining a Christ-honoring witness includes respecting the rule of law and acting with personal integrity.

PORNOGRAPHY AND SEXUAL STEWARDSHIP

Life Pacific University upholds a biblical understanding of sexuality rooted in God's design for intimacy, holiness, and relational wholeness. As part of this commitment, students are called to honor the body, mind, and spirit in ways that reflect Christ-

centered discipleship. The use, possession, or distribution of pornography—regardless of format—is incompatible with the values of a Christian learning community and the pursuit of spiritual maturity.

Definition and Scope

Pornography is defined as any material (written, visual, digital, audio, virtual, or AI-generated) that depicts or promotes sexual acts or nudity with the intent to arouse. This includes but is not limited to:

- Adult websites and videos
- Sexting or sharing sexually explicit content via text or social media
- Use of OnlyFans or similar content-subscription platforms
- Erotic literature or sexualized chat/AI bots
- Pornographic games or animated content

Engagement with pornography is not limited to private use; any use, even in personal settings or on personal devices, while enrolled as a student, is considered a violation of this policy.

Theological and Pastoral Framework

Scripture calls believers to flee sexual immorality (1 Corinthians 6:18), renew their minds (Romans 12:2), and walk in holiness and self-control (1 Thessalonians 4:3–5). Pornography consumption distorts the image of God in self and others, erodes intimacy and trust, and contributes to spiritual and emotional fragmentation.
At Life Pacific University, we believe that integrity in sexual stewardship is essential not only for personal growth but for the flourishing of the entire community. This conviction is not about condemnation, but about calling students into wholeness, healing, and transformation through the Gospel.

Disciplinary Response

Students found to violate this policy may face disciplinary action ranging from accountability meetings and required counseling to suspension or expulsion in cases of repeated, unrepentant use or distribution. More severe consequences may result if the violation includes:

- Involvement of other students or minors
- Distribution or creation of explicit content
- Use of University networks or devices to access pornography

Pathways to Restoration

We recognize that many students struggle silently with pornography. Therefore, Life Pacific University offers pathways of grace and support for those seeking healing:

- Confidential counseling through the LPU Counseling Center
- Pastoral mentorship through Spiritual Life
- Peer accountability groups and resources (e.g., Covenant Eyes, Pure Desire Ministries)
- Opportunities for spiritual formation and renewal

Students who voluntarily disclose struggles with pornography before being confronted or reported will be met with compassion, not immediate discipline. Our goal is restoration, not punishment.

INAPPROPRIATE DATING AND SEXUAL RELATIONSHIPS

Life Pacific University affirms a biblical understanding of human sexuality, gender, and marriage. As a community centered on the teachings of Jesus and the authority of Scripture, the University holds that:

Sexual intimacy is reserved for the covenant of marriage between one man and one woman (Genesis 2:24; Matthew 19:4–6).
Romantic and sexual relationships are intended to reflect God's design for holiness, fidelity, and sacrificial love.
God created human beings as male and female, and biological sex is an essential component of a person's identity, not subject to redefinition.

Prohibited Dating and Relationship Behaviors

Students are expected to conduct their relational lives in alignment with these biblical and institutional values. The following behaviors are prohibited and may result in disciplinary action:

- Romantic or sexual relationships with someone of the same sex.
- Public or private displays of affection between same-sex couples, including hand-holding, kissing, cuddling, or engaging in dating behaviors.
- Cohabitation between romantically involved individuals of the same sex, even if assigned the same housing unit or room.
- Married students engaging in relationships with anyone other than their spouse.
- Single students who are dating or pursuing romantic relationships with married individuals.

- Participation in dating or hookup apps/platforms that promote casual or same-sex sexual encounters.

Transgender Identity and Romantic Relationships

Students are expected to live in accordance with their biological sex as assigned at birth. This includes:

- Use of housing, restrooms, locker rooms, and campus facilities designated for their biological sex.
- Adherence to University expectations regarding gender expression in dress, behavior, and romantic relationships.

Life Pacific University does not affirm transgender identity or gender transition as consistent with its understanding of God's design. Romantic relationships involving transgender-identifying individuals that contradict the University's definition of biblical marriage and gender identity are also considered violations of this policy.

A Call to Grace and Growth

We understand that navigating identity, faith, and belonging is complex. Students experiencing same-sex attraction or gender dysphoria are invited to engage in open and compassionate dialogue with our pastoral care team. Confidential support is available through the Counseling Center and Spiritual Life. The University does not discipline students for experiencing these feelings; instead, it encourages all students to pursue lives of holiness, obedience, and discipleship in community.

Disciplinary Response and Sanctions

Disciplinary action will be determined based on the nature and persistence of the violation, and may include:

- **First Violation:** Pastoral conversation, formal warning, and accountability plan. Required counseling or spiritual mentoring may be recommended.
- **Second Violation:** Disciplinary probation with loss of eligibility for leadership roles, campus representation, or housing preference. A behavioral agreement may be issued.
- **Third Violation or Serious Misconduct (e.g., cohabitation or sexual activity):** Removal from on-campus housing, suspension, or expulsion. The University reserves the right to reassign housing or separate involved individuals at any time.

INAPPROPRIATE, LEWD, INDECENT, OR OBSCENE BEHAVIOR OR LANGUAGE

Behavior, language, or media that is sexually explicit, vulgar, or degrading to others is strictly prohibited. This includes—but is not limited to:

- Lewd gestures, jokes, or conversations
- Clothing or music that promotes sexually explicit, violent, or discriminatory content
- Possession or display of obscene images or materials
- Racial or sexist slurs in any format (spoken, written, visual, or digital)
- Such conduct is inconsistent with the biblical standard of holiness and respect for all people as bearers of God's image.

COHABITATION

Life Pacific University upholds a biblical view of relationships and sexuality. Students are not permitted to live with or engage in overnight stays with members of the opposite sex in the same private living arrangement (e.g., house, apartment, hotel room, dorm room), whether on or off campus, unless:

- The individuals are legally married, or
- The individuals are related family members (e.g., siblings).

Exceptions for ministry, travel, or emergencies must be approved in advance by the Dean of Students. Any violation may result in disciplinary action.

Prohibited Cohabitation in Same-Sex Romantic Relationships

Cohabitation between individuals involved in a same-sex romantic relationship is prohibited in campus housing. While the university does not knowingly assign romantically involved same-sex couples to the same dorm room, suit, or campus housing unit, we recognize that relationships may form after housing assignments are made. In such instances, students are expected to promptly inform the Office of Residence Life to arrange alternative housing accommodations. Failure to disclose and address such situations may result in disciplinary action.

Determining Violations and Required Evidence

The university will investigate suspected violations based on credible evidence, including but not limited to:

- Self-disclosure by involved parties.
- Direct observation or credible reports from Residence Life staff or other university personnel.

- Reliable statements or evidence provided by other students or community members.
- Social media postings or publicly available information indicating a romantic relationship.

Anonymous reports alone will not constitute sufficient evidence for disciplinary action. All evidence will be evaluated with a view to ensuring fairness, privacy, and respect for all individuals involved.

Failure to comply with this policy upon confirmation of a romantic relationship may lead to disciplinary sanctions in accordance with the university's disciplinary procedures.

SEXUAL ASSAULT

Acts of sexual aggression, including nonconsensual sexual intercourse, nonconsensual sexual contact, or any attempt to do the same, are prohibited and will not be tolerated. For more information, please consult the "Sexual Assault Policy" under "Additional Policies."

SEXUAL HARASSMENT

The University is committed to fostering a positive learning, working, and living environment. Any behavior by staff, faculty, or students that constitutes sexual harassment will not be tolerated. For more information, please consult the "Sexual Harassment Policy" under "Additional Policies."

FIGHTING, VIOLENCE, AND ENDANGERMENT

Life Pacific University is dedicated to maintaining a safe, peaceful, and respectful campus environment that reflects our Christ-centered community values. Any conduct—whether physical, verbal, emotional, or psychological—that threatens or endangers the safety, well-being, or dignity of oneself or others violates this commitment and is strictly prohibited.

Prohibited Conduct Includes:

<u>Level 1 (Low Violation: Restorative/Discretionary Response)</u>
- Minor conflict or heated argument without threats or physical harm.
- Typical sanctions: restorative conversation, written warning, mentoring.

<u>Level 2 (Moderate Violation: Formal Warning or Probation)</u>
- Use of threatening or intimidating language, gestures, or isolated verbal/emotional abuse not resulting in harm.

- Typical sanctions: warning, probation, behavior contract.

Level 3 (Significant Violation: Probation or Suspension)
- Fighting or physical aggression without serious injury.
- Credible threats of harm to self or others.
- Repeated acts of verbal/emotional/psychological abuse.
- Typical sanctions: disciplinary probation, loss of leadership, suspension.

Level 4 (Severe Violation: Suspension or Expulsion)
- Physical assault causing injury or posing serious risk of harm.
- Possession or use of a weapon or dangerous object during an altercation.
- Encouraging or provoking self-harm, suicide, or harm to others.
- Typical sanctions: immediate suspension, expulsion, referral to law enforcement.

Determining Violations and Required Evidence

When investigating allegations of fighting, violence, or endangerment, the University considers evidence, including, but not limited to:

- Direct observations by Campus Safety officers, Residence Life staff, or other university personnel.
- Credible reports or witness testimony from community members or law enforcement officials.
- Photographic or video evidence documenting the incident.
- Electronic communications or social media evidence demonstrating threatening or abusive behavior.
- Medical or professional evaluations indicating physical, emotional, or psychological harm.

Anonymous reports alone do not constitute sufficient grounds for disciplinary action, but may prompt further investigation. All cases will be assessed thoroughly, maintaining confidentiality and fairness while prioritizing campus safety.

GAMBLING

All forms of gambling are prohibited, whether on or off campus. This includes—but is not limited to—wagering on games of chance or skill, online betting, fantasy sports for money, and casino-style games involving real or digital currency.

Gambling undermines responsible stewardship and distracts from Christian community values. Violations may lead to disciplinary action.

HARASSMENT

Harassment in any form—verbal, written, physical, or electronic—is strictly prohibited and contradicts our call to love and honor one another as image-bearers of God. Harassment includes conduct that creates an intimidating, hostile, or offensive environment based on race, gender, ethnicity, sexual orientation, disability, or any protected class.

Examples include:

- Offensive jokes, slurs, epithets, or name-calling
- Unwanted touching, blocking of movement, or physical intimidation
- Inappropriate emails, texts, or social media content

Harassment should be reported immediately to a Resident Assistant, the Director of Residence Life, the Vice President of Student Life, or the Dean of Students (Title IX Coordinator).

HAZING

Hazing, whether voluntary or involuntary, is strictly prohibited by law and University policy. LPU defines hazing as any activity expected of someone joining or participating in a group that humiliates, degrades, abuses, or endangers them, regardless of their willingness to participate.

Examples of hazing include (but are not limited to):

- Physical harm or strenuous physical activity
- Forced consumption of substances (including food, drink, or drugs)
- Psychological intimidation or humiliation
- Sleep deprivation
- Nudity or degrading dress codes

All allegations will be investigated thoroughly, and violations may result in suspension, expulsion, and referral to law enforcement under California law

HOSTING DISRUPTIVE GATHERINGS

Students are prohibited from hosting or attending gatherings (on or off campus) that disturb the peace or violate University policies, including events involving alcohol, drugs, sexual misconduct, or disorderly behavior.

Prohibited Conduct:

- Excessive noise or public disturbance

- Presence or consumption of alcohol or illegal drugs
- Disorderly, violent, or vulgar behavior
- Hosting or facilitating such gatherings
- Knowingly remaining at or failing to leave or report disruptive gatherings promptly.

KNOWING/PRESENCE CONTRIBUTION

At Life Pacific University, students are part of a Christ-centered community that values mutual accountability, integrity, and the spiritual formation of all its members. Therefore, students are not only responsible for their own conduct, but also for how they respond when aware of violations of the Community Life Agreement.
Being present during a policy violation, having knowledge of misconduct, or enabling others to violate University standards without taking appropriate action may result in disciplinary consequences.

Students are expected to:

- **Act with Integrity:** If you witness a violation of University policy, do not ignore, enable, or conceal it.
- **Lovingly Confront:** If safe and appropriate, speak directly to the individual involved to express concern and encourage accountability.
- **Report When Necessary:** If the issue is not resolved or is serious in nature, report it promptly to a Resident Assistant, faculty/staff member, or the Dean of Students. Confidential reports may also be made through designated reporting channels.

Examples of Complicity May Include:

- Failing to report knowledge of illegal drug or alcohol use in a dorm, apartment, or vehicle.
- Remaining in a room where sexual activity, harassment, or violence is occurring and taking no action.
- Providing misleading information to protect a friend from accountability.
- Aiding others in circumventing University rules or sanctions.

Why This Matters:

As a community of faith, we are called to “speak the truth in love” (Ephesians 4:15), and to “look not only to our own interests, but also to the interests of others” (Philippians 2:4). True accountability is not about judgment—it is about love, discipleship, and fostering an environment where spiritual maturity can flourish.

Failure to appropriately respond to known violations may result in disciplinary action, especially when a student's inaction contributes to harm, safety concerns, or a culture of silence.

INAPPROPRIATE DEVICE USAGE

Life Pacific University expects students to use all forms of technology in ways that honor Christ and uphold community standards. Students are prohibited from using personal or University-owned devices (e.g., phones, tablets, laptops, gaming consoles) to engage in or promote:

- Viewing, accessing, or distributing pornography
- Gambling or participating in betting activities
- Unauthorized downloading, sharing, or distribution of copyrighted media or software (piracy)

The University reserves the right to monitor and restrict internet and network access for violations. Any activity involving the theft of intellectual property or the use of University resources for illegal purposes may result in disciplinary action and potential legal consequences.

MISREPRESENTATION

Life Pacific University expects all students to uphold the highest standards of honesty, authenticity, and integrity—both in their personal lives and in all interactions with the University community. Misrepresentation of identity, intent, or affiliation undermines trust and the values we seek to cultivate as a Christ-centered institution.

Examples of misrepresentation include, but are not limited to:

- Falsely claiming to represent or speak on behalf of the University or any of its departments, clubs, or ministries.
- Misstating one's role in a University organization, leadership position, or academic standing.
- Using a false identity or impersonating another person, whether in person or through digital/online platforms.
- Forging, altering, or misusing University documents, emails, transcripts, IDs, or records for personal gain or to deceive others.
- Misleading potential employers, faculty, or University officials in applications, resumes, or references.

Misrepresentation may be grounds for disciplinary action, including loss of privileges, leadership roles, or eligibility to represent the University, as well as potential suspension or dismissal in cases of fraud or academic dishonesty.

At Life Pacific University, integrity is not just a rule—it is a reflection of our witness as followers of Jesus (Proverbs 10:9; 2 Corinthians 8:21). Students are expected to reflect truthfulness in all areas of life, both inside and outside the classroom.

NON-COMPLIANCE

Students are expected to comply respectfully and promptly with the reasonable requests of University personnel acting in the scope of their duties. This includes, but is not limited to, faculty, staff, administrators, Campus Safety officers, and Residence Life personnel.

Examples of non-compliance include:

- Refusing to follow a directive issued by a University official (e.g., room check, ID verification, health/safety instructions).
- Ignoring or resisting instructions from law enforcement officers or Campus Safety personnel while on campus.
- Refusal to comply with housing procedures, chapel policies, classroom expectations, or University event protocols.
- Failure to fulfill disciplinary sanctions, behavioral agreements, or counseling/mentoring requirements.
- Disrespectful or defiant behavior in response to correction or authority figures.

Non-compliance undermines community trust, disrupts order, and may result in disciplinary action, including loss of privileges, disciplinary probation, housing reassignment, or suspension.

The call to discipleship includes a willingness to submit to authority (Hebrews 13:17) and to live peaceably and respectfully within a shared Christian community. Students are encouraged to seek clarification or appeal decisions through proper channels, but must remain compliant in the process.

PRANKS

Participation in any activity, on- or off-campus, that results in damage, endangerment of an individual's well-being, or a general disregard for University or private property, or involves a violation of University policy, is prohibited.

SAFETY EQUIPMENT

The illegal use, possession, or tampering with safety equipment, such as fire alarms, smoke detectors, fire doors, door locks, and latches, on University premises is prohibited. It may result in criminal prosecution and a mandatory fine. Related actions, such as the propping of locked doors and permitting unauthorized access to another person, are also prohibited.

SKATING

Students are not allowed to participate in activities such as skateboarding, roller-skating, or rollerblading anywhere on campus property.

THEFT

The taking of property of another without his or her consent is prohibited. This includes the digital or intellectual property of others.

THROWING OBJECTS FROM STRUCTURES

Students are prohibited from unauthorized throwing, propelling, dropping, or otherwise causing objects or substances to fall from balconies, windows, or rooftops.

UNAUTHORIZED AND/OR MISUSE OF UNIVERSITY PROPERTY

Unauthorized entry into, unauthorized use of, or misuse of University property or property belonging to a member of the University community, regardless of the purpose or intent, is prohibited.

VANDALISM

Unauthorized alteration of any public or private property is prohibited.

PUBLIC EXPRESSION, ASSEMBLY, AND FORUM POLICY

It is the desire of Life Pacific University (LPU) to promote an appropriate expression of activism that is consistent with scripture. We believe that social justice is biblical, and it should be the natural response of born again, Spirit-filled believers to want to defend the cause of the widow, fatherless, the foreigner, and the poor (Zechariah 7:10; Deuteronomy 10:18, James 1:27, and Isaiah 1:17). The Bible is our standard for truth and all public expressions, assemblies, and forums must be conducted lovingly as the apostle Paul expresses in 1 Corinthians 13:4-7. Views that fundamentally conflict with the mission/identity of our unique Christian higher education community will not be supported. Provision is made for biblically inspired public expression through rallies, demonstrations, marches, silent vigils, peaceful assemblies, and other forms.

The policy of LPU, regarding such forums on campus, is as follows:
Time, place, and manner are subject to the approval of the VP for Student Life's office or the Director of Diversity and Reconciliation. A Public Expression and Forum Permit must be submitted three business days before the event by a LPU student group to assemble or hold any event that could be otherwise understood as an assembly or forum. Exceptions to this time frame may be made at the discretion of the VP for Student Life or the Director of Diversity and Reconciliation.

Written approval from the office of the Vice President of Student Life must be obtained from the person in charge at the time and location of the assembly/forum. Only officially authorized sound amplification is permitted.

Time and Place Guidelines (subject to change)
Time: Limited between the hours of 8 a.m. and 6 p.m., Monday-Friday (excluding Chapel periods; T-W- 10:20-11:20 a.m.)
Place: gazebo area (or other approved locations) upon submission of request and written permission from the Vice President of Student Life or Director of Diversity and Reconciliation.

Additional conditions may be placed on any such event on a case-by-case basis at the discretion of the Vice President of Student Life or the Director of Diversity and Reconciliation. The conditions will be agreed upon in advance of the event in a formal written agreement.
Such activities may not interfere with or disrupt the orderly conduct of university business, events, or infringe on the rights of others. If an activity becomes disruptive, the university will take appropriate action to limit or terminate the activity. If the assembly area is not restored to its original condition, the organizer will be held accountable.

Persons who are not students of LPU or otherwise affiliated with LPU may not participate in such assemblies or forums on campus. Assemblies or forums that do not conform to these provisions may subject participants to temporary or permanent suspension from the university or other sanctions as outlined in the Student Handbook.

DRESS CODE

Life Pacific University is an institution of biblical higher education existing for the transformational development of students into leaders prepared to serve God in the Church, the workplace, and the world. Our motto is that we are *Christ-Centered, Spirit-Filled*.

Beginning with our mission and motto in mind, everything we do as a community and in our growth together should align in promoting a God-honoring witness and

atmosphere. As it pertains to members' appearance and dress, our posture toward God and toward one another should be consistent with our mission and values.

The dress code assists students in 1) clarifying expectations in how we as a community demonstrate a lifestyle aligned to biblical values and 2) supports the student in learning how to apply these values to their lives. Additionally, as we are committed to "*developing leaders, prepared to serve God…*", we focus on supporting students in their leadership development by teaching which types of attire are appropriate in different environments. This dress code is in place to support students as they grow and employ wisdom in learning about various environments and how to dress, as they develop as leaders who influence others in a godly way.

Though students 'personal standards and convictions regarding dress may vary, we define the biblical principles of God-honoring dress as follows:

- Showing honor and respect for one's body by covering areas that are meant to be kept private (1 Cor 12:23)
- Promoting godly character over external adornment (1 Pet 3:3-4)
- Cultivating humility rather than seeking unnecessary attention (1 Jn 2:15-16)
- Loving one's neighbor by avoiding becoming an undue source of temptation (Mt 18:7)

We are aware that fashion is constantly changing, and clothes fit different people in different ways. LPU administration, faculty, and staff reserve the right to ask a student to refrain from wearing anything disruptive to an environment of learning or deemed inappropriate based on the principles mentioned. We expect our community to abstain from clothing that might reasonably be perceived as tasteless, hostile, slanderous, provocative, exaggerated, or persistent cross-dressing, or culturally appropriated in ways that might be offensive.

APPROPRIATE ATTIRE

- Pants, jeans, shorts, skirts, dresses that cover private areas
- A mixture of professional and casual dress
- Professional dress is as follows:
  - Men: collared shirt, suit, slacks, jacket/blazer, dark denim, no holes
  - Women: Collared shirt, slacks, jacket/blazer, dresses, dark denim, no holes, low-heeled shoes
- Casual dress is as follows:
  - Modest, neat t-shirts

  - Athletic apparel
  - Tennis shoes/sandals

- Shirts and shoes are worn in public, shared spaces.

INAPPROPRIATE ATTIRE

Regardless of the intent, the display of the following is *inappropriate* on campus:

- Undergarments
  - Including sports bras or bralettes.
- Revealing tops
  - Items that expose the midriff, are excessively tight, sheer, and show or draw attention to the bust or bra.
- Revealing pants, shorts, skirts, and dresses
    - Including spandex, uncovered leggings, jeans with revealing holes, and any items that are excessively short, tight, sheer, and draw undue attention to body parts that should be private.
- Clothing that displays drugs, alcohol, tobacco products, pornography, and/or their symbols, satanic symbols, gang affiliation, inappropriate language, and/or symbols.
- Pajamas worn in public, shared spaces.
- Lack of shoes in public, shared spaces.
- Lack of a shirt in public, shared spaces.
- Cross-dressing
  - Wearing clothing, accessories, and/or make-up, typical of the other sex.

CAMPUS SAFETY AND SECURITY

Phone: (909) 599-5433
Hours: 24 Hour Campus Safety Line – (909) 706-3088
Email: safety@lifepacific.edu
Location: Campus Safety Office, 1st Floor of Building B
Staff: Director of Campus Safety – Leslie Ramirez
Email: lramirez@lifepacific.edu

Mission
The mission of Campus Safety is to provide a Christ-centered, safe, and secure environment while protecting the people, property, and purpose of Life Pacific University."

As members of the LPU community, our Campus Safety Team serves with courtesy, pride, dependability, and sensitivity. The safety and well-being of our students, faculty, staff, and visitors is paramount. We pride ourselves on working as a team—across our campus community, and with law enforcement and other community partners in the greater City of San Dimas.

The Department of Campus Safety operates year-round. While a physical security officer may not always be on site, the Campus Safety Line is monitored 24/7 and provides a direct connection to the Campus Safety Team and local law enforcement. Students, faculty, and staff can use the line to report suspicious activity, request assistance, or arrange an after-hours escort to or from their vehicle or residence hall.

Campus Safety Services
Campus Safety offers a wide range of services to support the well-being of the university community, including:

- Routine patrols throughout campus
- Securing campus access points and assets
- Emergency response
- Responding to reports of crime or suspicious behavior
- Providing security for worship services, athletic events, student activities, and external events hosted on campus
- Escort services for students, faculty, or staff after hours
- Parking enforcement
- Assist with facilitating access to buildings, offices, and residence halls
- Offering safety and security training for students, faculty, and staff

RAVE Emergency Notification System
RAVE is the emergency mass notification system used by LPU to deliver critical updates and instructions via text message or email to students, faculty, and staff during emergencies on or near campus.

CAREER AND GLOBAL ENGAGEMENT

Phone: (909) 599-5433 ext. 350
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Staff: Director of Career and Global Engagement - Kristina Stover
Email: kstover@lifepacific.edu | ministryformation@lifepacific.edu
Hours: Email for availability (closed during lunch and Chapel)

Mission
The Office of Career and Global Engagement (CGE) promotes student growth in ministry formation and spiritual development, in identifying God's calling on their life and career path, and resources students with local and global opportunities to develop practical skills for success. CGE exists to bridge students from LPU to meaningful employment in the church, the workplace, and the world.

Ministry Formation and Spiritual Development Program

Ministry Formation requirements are intentionally designed to provide students with practical experiences that complement their calling and ministry, and/or vocational goals. As core values of the believer and the University, students must be active participants in their own growth and development throughout this process.

Ministry Formation – Student Learning Outcomes

- Display a value for and commitment to the local church as the missional representative of God, his kingdom, and work in the world.
- Display a commitment to serve others, locally and globally, as an expression of Christ's compassion towards the world.
- Apply an emerging understanding of ministry within everyday contexts in the church, the workplace and the world.
- Identify how to effectively minister to diverse people with sensitivity to cultures and contexts.
- Minister out of a healthy spiritual life that is marked by coachability and humility while living in community.
- Spiritual Development - Student Learning Outcomes
- Express a growing love for God with all their being.
- Consistently engage in the spiritual practices as pathways to seeking to know God.
- Demonstrate a commitment to be like Christ in their thinking and actions, evidenced by personal transformation, displaying the fruit of the Spirit, and obedience to God's will.
- Articulate a sense of God's purpose for their life with dependence upon the empowerment of the Spirit.

GENERAL REQUIREMENTS

Life Pacific University is a biblical institution of higher education existing for the transformational development of students into leaders, prepared to serve God in the church, the workplace, and the world. The Ministry Formation and Spiritual Development program exists to support our university's mission.

Ministry Formation & Spiritual Development is a Pass/Fail program. It will be listed on your transcript as a P or F grade; however, it will not affect a student's GPA. A student will receive a FAIL grade if they DO NOT meet all three (3) of these requirements. See the alternate side for detailed Failure & Renewal policies.

All requirements are due on the last day of classes by 5 PM PT
All links are available on Moodle.

CHAPEL ATTENDANCE

Requirement: Attend weekly chapels, including Fall/Spring One Day, with no more than six absences per semester.

- Chapels are on Tuesdays and Wednesdays from 10:20 am to 11:20 am. Fall and Spring, one day is the Friday of Welcome Week each semester. Students are required to attend both Chapels each week and must make prior arrangements to attend Fall and Spring One Days. These will be tracked as chapel attendance.

- Students are required to keep track of their attendance using the iAttended app.

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Absences
Personal absences are for unforeseen or planned personal circumstances that prevent the student from attending Chapel. These include brief illness, personal travel days, employment, graduate school interviews, studying, and tardiness.

Student Responsibility
Students are required to scan their Student ID Cards and attend Chapel for its entirety to receive credit for that day. The scanning window is open until 10 minutes after the chapel begins. Students are ultimately responsible for tracking their attendance.

Chapel Etiquette Policy
Life Pacific University recognizes Chapel is not a replacement for church attendance. It is, however, a place where we, as a worshipping community, honor Jesus together. Students should respect others around them by refraining from the following: talking during Chapel, using laptops, cell phone calls or texts, using tablets outside of note-taking or Bible Access, leaving early or arriving late, sleeping, homework, etc. Violations of the Chapel etiquette guidelines will result in consequences such as loss of credit, and repetitive misconduct may lead to additional consequences and/or failure of the Ministry Formation and Spiritual Development program for the semester.

Chapel Appeal Policy
Students may turn in an appeal to be excused from any number of Chapel attendance requirements if they meet the following criteria:

- Their work dictates that they cannot attend Chapel. Employer verification required.
- They commute more than 10 miles from campus and do not have class immediately before or after Chapel. Documentation must be provided for verification.

To be excused from Chapel requirements, students must submit an appeal to the Office of Career and Global Engagement by 5:00 p.m. on the Friday of the first week of classes or within 10 days of the applicable change. Appeal forms can be found on the CGE webpage or by emailing the department. The following documents need to be turned in with the appeal:

- Signed letter from the student's supervisor on company letterhead stating the student's work hours OR
- A copy of the student's class schedule and a copy of directions from the school to the student's home, with the mileage highlighted.

It will be the student's responsibility to ensure all pieces of their appeal are submitted on time and together. Appeals must include all required documentation to be processed.

Appeals will be processed, and students will be notified of approval or denial within one week of submission. The Office of Career and Global Engagement will notify students who have submitted an appeal of the decision by email approximately seven working days after the appeal is submitted. If no response is received within 7 days, it is the student's responsibility to contact the office immediately. All correspondence will be sent to the student's LPU email.

All appeals will be valid only for the semester in which they were submitted. If the appeal is due to employment or commuting, students must submit their work documents to the Office of Career and Global Engagement in the same manner as in previous semesters. The same deadlines apply.

Chapel Make-Ups
Under approved circumstances, students can make up missed Chapels. If students wish to make up Chapels, they can contact CGE for more information.

SEMESTER RETREAT ATTENDANCE

Requirement: Students must attend at least two of the three scheduled retreat sessions each semester.

The Campus Chaplain hosts these retreats. There are usually three sessions: one on a Friday evening, and two on the following Saturday in the AM and PM. Changes may apply per semester, but it is the students 'responsibility to read each semester's requirements.

Students are required to attend; however, if you are not able to miss work, you must request an appeal through the Semester Retreat Appeal Form.

CHURCH INVOLVEMENT

Requirement: Students must find a home church to 1) attend weekly, 2) serve, and 3) gain pastoral mentorship with feedback. Students will report on all three.

- Reach out to CGE for a list of local churches if needed.
- Attend and serve weekly.
- Seek out godly, pastoral mentorship at your church.

COMMUNITY OUTREACH

Requirement: Students must serve a minimum of 5 hours of community outreach per semester.

- Reach out to CGE for a list of outreach opportunities.
- Outreach is generally approved as long as it doesn't serve your church, own family, LPU, or is paid. If you have an outreach
- you'd like to do on your own or lead, reach out to CGE for approval. This is encouraged!
- Report your outreach hours on the report form at the end of the semester

The Outreach Opportunity must:

- Meaningfully contribute to the mission of God's people
- Not give financial compensation
- Not directly benefit LPU or LPU personnel
- Not benefit a family member
- Not be associated with weekly or regularly scheduled church services (such as set up or tear down for church services).

Hours may also be earned through some pre-approved LPU events as well as participation in LPU Global Life trips, WAM Travel Teams, or the Student Chaplain Program. Community Outreach Hours must be completed during the semester to

which they are to be applied. Only students who participate in Summer LPU Global Life Trips or Student Chaplain Programs are eligible to have hours credited to the coinciding semester. For more information about these programs, please email CGE.

Students are responsible for fulfilling their applicable number of hours, then filling out the Ministry Formation Report Form to verify. This form must be turned in by the assigned date outlined in Moodle.

GROWTH REFLECTION

Requirement: Students must complete the Report Form, which includes a Ministry Formation and Spiritual Development Growth Reflection.

*Note: You'll be asked to report all information about Church Involvement, Outreach, and the Growth Reflection in the Report Form. Chapel and Retreat Attendance is calculated by our office using attendance scans.

MINISTRY FORMATION FAILURE

It is the student's responsibility to complete and submit all materials by the last day of classes at 5 pm PST. Students must pass at least three out of the five requirements to gain a passing grade:

- Chapel Attendance
- Spring/Fall Retreat Attendance
- Report Form / Church Involvement
- Report Form / Outreach Hours
- Report Form / Growth Reflection

Students 'failing grades for Ministry Formation carry from semester to semester, resulting in more severe statuses (listed below) unless a student passes. Then they are moved back one status. See Renewal Policy.

- **No Status:** In good standing
- **Status 1:** ALERT - CGE will send out an email notice to students
  - Students are given a policy and reminded of the consequences if they fail again
- **Status 2**: WARNING
  - Students are given the policy and reminded of the consequences if they fail again
  - May make the student ineligible for the Student Leadership position*, determined by the Director of CGE

- If employed on campus, supervisors will be informed

- **Status 3**: PROBATION
  - The " Registrar and Ministry Formation" "Hold" is applied.
  - Limits academic load to 12-13 units
  - Student ineligible for Student Leadership Positions*
  - Required meeting with VPAA and Director of Calling and Vocation
  - May impact on-campus employment eligibility, at the discretion of the CGE Director and employment supervisor
- **Status 4:** DISMISSAL
  - Dismissal from the University for one semester , and must petition with the Ministry Formation Committee to re-enter.
  - A hold is placed on their record.
  - Student Leadership is considered: ASG, MSO, Chapel Worship & Travel Teams, RAs, Ambassadors/Reps, and Global Life Teams

ADDITIONAL POLICIES

Renewal Policy: If a student passes one semester after failing, they are moved back one status.
Graduate Policy: Students must pass their final semester. If a graduate does not pass, they must complete the Graduate Assignment (12-page paper).
Enrollment Policy: Students must be enrolled in 7 or more units to be enrolled in Ministry Formation & Spiritual Development. Completion means a student has passed at least 4 of 8 semesters for full-time students; any semesters after, the student does not need to be enrolled.
Reentrant Policy: If a student is allowed to return, they would remain at the status they had when they last left.

CAREER DEVELOPMENT

Throughout the year, there will be planned opportunities, events, and resources offered for students to develop their career-planning skills: resume writing, interviewing skills, Life Skills development, professional conduct, and more. If you need help with any of these or with our career platform, Handshake.

HANDSHAKE

The Office of Career and Global Engagement requires all students to complete a Handshake Profile, which allows them to upload their resumes, search for jobs, network, and more. This is LPU's signature career platform and will open up opportunities for students to gain skills and connections for their future beyond graduation.

FOURSQUARE LICENSING

CGE offers the opportunity to pursue ministerial licensing through the Foursquare Denomination. This includes registration in MIN409N - Foursquare Culture and Doctrine, once you are in the upper division. This class introduces the students to The Foursquare Church, covering five main components: Heritage, Identity, Doctrine, Polity, and The Practical Life of The Minister. Students are led through the course and preparation by the professor, who is their assigned coach, work through all the interview questions in a group setting, are personally prepared for their interview, and are provided a scheduled interview at the end of the semester to become a recommended minister.

We encourage all LPU students to consider this option, not just those who plan to go into vocational ministry. The benefits of being licensed include many opportunities that apply across multiple career and ministry settings. Licensing grants the right to marry, lead funerals, provide special visitation care in hospitals, and even enter certain disaster situations. Benefits include emotional and spiritual support and commissioning, security through life insurance and retirement, instant network within the Foursquare family, additional financial resources, and more. If you have any questions about this process, the class, or more, feel free to reach out to Kristina Stover at kstover@lifepacific.edu or visit the Office of Career and Global Engagement.

GLOBAL SHORT-TERM TRIPS AND OUTREACH

Life Pacific University values experiential and cross-cultural learning. We are committed to providing our students with opportunities to participate in off-campus programs, making the world their classroom.

Program Goals

- Extend the campus to the globe, where students are challenged to develop academic competencies beyond their on-campus experience.
- Provide opportunities for students to gain skills and experience living and working in a culture different from their own, thereby becoming global citizens.
- Collaborate with The Foursquare Church, Foursquare Missions International (FMI), Cause Networks, Disaster Relief, Chaplains, and Life Pacific University to create global networks that support the development of Life Pacific University students and foster long-term service relationships.
- Invest in students and student leaders by providing training in leadership, life, and intercultural skills.

Short-term, Cross-Cultural Trips

Teams raise their own support, and travel times vary from a weekend to three weeks. Not all programs may be offered every academic year. These opportunities expand students 'intellectual, professional, and personal development through formal and experiential learning in other cultural contexts. They enhance students ' cross-cultural awareness and appreciation in an increasingly complex global environment. CGE partners with Foursquare Missions International missionaries through various work projects and relational ministry. Our teams 'focus is to serve, learn, and grow, helping enhance their ministry and come away with a greater understanding of the global kingdom of God and our role in it.

On-Campus Engagement

CGE partners with our Multicultural Student Organization (MSO) and our Office of Diversity and Reconciliation to engage students in cross-cultural learning and dialogue through on-campus events and guest speakers. Every Fall, CGE supports student-led global initiatives through Global Vision Week, a 3-5 day event. This week, short-term trips are announced, students hear from and connect with FMI Missionaries, ASG hosts a multilingual worship and prayer Tehillah, and MSO coordinates Salsa Y Salsa, a fun event designed to celebrate the diverse Latino culture on campus. Throughout the year, FMI leaders speak in classrooms and Chapels so that students of every major can learn about the movement of the Global church.

CHAPEL SERVICES

Phone: (909) 599-5433 ext. 423
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Staff: Campus Chaplain – Daniel Fernandez
Email: dfernandez@lifepacific.edu
Hours: 8:00 am-5:00 pm (Monday-Friday)

The Campus Chaplain at Life Pacific University seeks to promote and provide pastoral care of students to enhance their personal and communal spiritual growth. The Campus Chaplain is available to meet to discuss pastoral care issues. They do not seek to replace the role of pastors in the local church but to provide care for the students at Life Pacific University in conjunction with the local church and the LPU community. Reach out to Campus Chaplain Dan Fernandez with any needs at dfernandez@lifepacific.edu.

Chapel

LPU provides Chapel services, retreats, conferences, and other events to support the spiritual development of students, faculty, and staff. In addition, these times provide a unifying point for deepening the Christian community. The Campus Chaplain develops the Chapel program, and the LPU Administration sponsors each

semester's speakers and activities. The University aims to bring together individuals from diverse backgrounds, with particular emphasis on effective ministry. Specific topics and varied ministry models that specifically promote Student Life goals are featured.

Life Pacific University recognizes that the Chapel is not a replacement for church involvement. It is,
however, a place where we as a worshipping community honor Jesus together. We thoughtfully plan out Chapels with students 'best interests in mind. Due to this, we ask our community to be respectful of one another by refraining from the following: talking during Chapel, using laptops, making cell phone calls or texts, leaving early, doing homework, etc.

Failure to comply with these guidelines will result in a loss of Chapel attendance credit. Repetitive misconduct may result in Student Life sanctions.

Retreats
Retreats are a vital time to kick off each semester with focused worship, special messages, and ministry times as we set the Spiritual tone for each year. These retreats are mandatory for fall and spring semesters.

Small Groups
Student-led campus groups empower students to lead, offer space outside the classroom for authentic connection, and Support Spiritual growth for on-campus and commuter students.

Small Groups are all about:

- Spiritual development and growth
- Empowering students to lead on campus
- A greater level of accountability and a personal relationship with students
- Serving as practical ministry training

DIVERSITY AND RECONCILIATION

Phone: (909) 599-5433 ext. 424
Location: 2nd Floor of Hicks Building
Faculty/Staff: Chair of Biblical Theology and Ministry & Chief Diversity Officer– Dr. Marcus Robinson
Email: mrobinson@lifepacific.edu
Hours: 8:00 am-5:00 pm (Monday-Friday)

DIVERSITY VISION STATEMENT

Life Pacific University envisions a Spirit-empowered Christian community where every person is treated with inherent dignity as an image-bearer of God. Our vision is to cultivate an environment where students, staff, and faculty experience a deep sense of belonging rooted in Christlike love, mutual honor, and shared purpose. Diversity is not merely a demographic reality but a spiritual and missional calling—an expression of God's creative design and a witness to the reconciling power of the gospel.

DIVERSITY THEOLOGICAL FOUNDATION

Our theological foundation anchors diversity and reconciliation in the truth of Scripture. God created all people in His image (Genesis 1:27), Christ reconciles all people to Himself (2 Corinthians 5:18–21), and the Spirit gathers a multiethnic people into one global family (Galatians 3:28; Revelation 7:9). These truths shape how we view identity, community, and mission. Diversity is not a social trend but a biblical mandate, and reconciliation is not optional—it is the ministry entrusted to every believer.

STRATEGIC PILLARS

The strategic pillars outline how Life Pacific University cultivates a community rooted in knowledge, relationship, and spiritual maturity. Cultural Education equips students with a biblical, historical, and cultural understanding of God's diverse world. Cultural Engagement invites students into cross-cultural relationships and experiences that cultivate empathy, humility, and respect. Cultural Development supports students 'spiritual, emotional, vocational, and leadership growth so they can live out reconciliation in every sphere of life. Together, these pillars foster a holistic approach that forms disciples who embody shalom.

INSTITUTIONAL COMMITMENTS: DIVERSITY

Life Pacific University celebrates diversity across multiple dimensions, including race, ethnicity, gender, ability, culture, age, and socioeconomic background. We affirm that each person reflects the Imago Dei and makes a unique contribution to our community. Our commitment extends beyond simply acknowledging diversity; we actively cultivate environments where differences are valued, voices are heard, and belonging is nurtured. Diversity is a strength, a learning opportunity, and a means through which God enlarges our understanding of His kingdom.

INSTITUTIONAL COMMITMENTS: RECONCILIATION

Reconciliation is the heart of the gospel and a guiding ethic for community life at LPU. We are committed to fostering right relationships through confession, forgiveness, truth-telling, and grace-filled accountability. We confront personal and

structural sin, dismantle hostility, and cultivate spaces where healing, unity, and justice can flourish. We aim to form a community that embodies Christ's peace—where harms are acknowledged, restoration is pursued, and love binds us together in mutual honor.

DISTINCTIVE APPROACH TO DIVERSITY AND RECONCILIATION

Life Pacific University promotes diversity and reconciliation in a manner that is both biblically faithful and culturally discerning. We address injustice and historical inequities through the lens of Scripture rather than through ideologies that redefine identity apart from God's design. While we seek to understand and compassionately listen to the lived experiences of our students, we ground our understanding of identity, dignity, and justice in the authority of God's Word. Frameworks such as Critical Race Theory or Queer Theory are not used at LPU to shape our understanding of identity, justice, or reconciliation. While we remain aware of these cultural conversations, we do not adopt or rely on theories that redefine human nature or morality apart from biblical revelation. Our commitments flow from Scripture alone, which provides a sufficient and authoritative foundation for understanding human dignity, justice, community, and reconciliation. We also acknowledge that the Church has not always embodied the gospel's call to love, justice, and unity—not because Scripture was unclear, but because God's people did not faithfully live out its teachings. Our commitment, therefore, is to pursue a form of reconciliation firmly rooted in historic Christian orthodoxy and expressed through truth, grace, humility, and spiritual formation. We resist every effort—whether cultural, ideological, or partisan—to reshape the gospel into something other than the truth revealed in Christ. Our mission is shaped by the biblical vision of shalom, which includes particular care for those Scripture highlights as close to God's heart: the poor, the fatherless, the foreigner, and the widow. We embrace this calling not as a cultural trend but as an expression of faithful Christian discipleship. While recognizing the shortcomings of the broader Church in fully reflecting this mandate, we seek to learn with humility and move forward with integrity. As a Christ-centered university, Life Pacific remains committed to fostering a community where reconciliation is guided by Scripture, shaped by the character of Jesus, and marked by compassion, justice, integrity, and genuine care for every member of our campus.

CORE FRAMEWORK

Gospel-Centered

Our work begins and ends with the gospel of Jesus Christ. We emphasize that our deepest identity is found not in race, gender, culture, or politics, but in our adoption into God's family. The gospel removes walls of hostility and forms a new community that reflects God's heart for all nations. Every conversation, program, and initiative

flows from this central truth—that Christ is our peace, our unity, and our shared mission.

Disciple-Making
Diversity and reconciliation are essential aspects of Christian discipleship. Following Jesus requires confronting sin in all its forms—including racism, prejudice, classism, and apathy. A mature disciple practices justice, mercy, humility, and peacemaking as expressions of spiritual formation. Life Pacific University aims to develop students who are transformed by the Spirit, shaped by Scripture, and equipped to embody the reconciling love of Christ in their families, churches, workplaces, and communities.

Mission-Focused
Our commitment to reconciliation extends beyond campus walls. God's mission calls us to proclaim the gospel, serve the marginalized, heal the wounded, and embody Christ's love in a broken world. Diversity is not simply about representation—it is about preparing Spirit-filled leaders who can minister across cultural, ethnic, and socio-economic lines. At LPU, we pursue a mission-focused diversity that aligns with God's redemptive work in the world.

MULTI-ETHNIC STUDENT ORGANIZATION (MSO)

The Multi-Ethnic Student Organization (MSO) exists to support the mission of the Office of Diversity and Reconciliation by cultivating a Christ-centered, Spirit-filled student community that reflects the image of God and embraces gospel-shaped reconciliation. Rooted in Scripture and inspired by the redemptive work of Jesus Christ, MSO educates, engages, and empowers students to value their cultural identities, honor the experiences of others, and embody the unity, justice, and love of the Kingdom of God on campus and beyond.

Mission
The Multi-Ethnic Student Organization (MSO) fosters a Christ-centered, Spirit-filled community that reflects God's image and lives out gospel reconciliation. We equip students to honor culture, pursue unity, and embody the love and justice of the Kingdom.

Vision
MSO envisions a Christ-centered, Spirit-filled student community where every culture is celebrated as a reflection of God's image. We strive to form reconciling leaders who embody unity, justice, and love on campus and in the world

EMMAUS ROAD COUNSELING CENTER

Phone: (909) 979-3722
Location: 1111 W Covina Blvd, Suite 120, and in Hamilton Hall
Email: office@emmausroadcounseling.com
Hours: By appointment only, Monday-Saturday 8 am-9 pm

Emmaus Road Counseling Center (ERCC) is a non-profit organization contracted by LPU to provide confidential, professional counseling to all students. Counseling is offered ***free of charge*** by therapists who are in graduate school at accredited Christian universities in programs of Marriage and Family Therapy, Social Work, Clinical Psychology, or other related fields. Sessions are offered in-person and via remote telehealth (must be in CA).

ERCC welcomes students dealing with depression, anxiety, stress, relationship issues, addiction, trauma recovery, identity issues, or any other area of struggle needing healing and support in a completely confidential setting. Spirituality/faith integration is an integral part of the therapeutic process, and all therapists are available to use as much integration as desired. ERCC is available to provide individual, couples, family, and group counseling.

Requests for counseling are made via the ERCC website at https://www.emmausroadcounseling.com/free-consultation or by phone/email. Necessary information includes name, contact information (including telephone and LPU email address), birthdate, and available session schedule. ERCC's Crisis and Trauma Response Coordinator offers drop-in office hours for students in an immediate crisis.

If students would like to schedule an appointment with an Associate MFT/PCC therapist (a therapist who has completed graduate school and is working towards state licensure), they may do so at a reduced rate, as well as be provided with a Superbill for possible insurance reimbursement. Check with your insurance company regarding coverage for an out-of-network, pre-licensed provider. Contact office@emmausroadcounseling.com for more information and assistance.

FIRST AID AND WELLNESS CENTER

Phone: (909) 706-3087
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Staff: Campus Nurse - Carol Duzik, R.N.
Email: cduzik@lifepacific.edu
Hours: See mobile app for current operating hours

The First Aid & Wellness Center is an RN (Registered Nurse)- directed campus health service. It supports students by evaluating and providing initial care for illness and injury, and serves as a reference for further care. The Wellness Center serves as an advocate for promoting optimal physical health and empowers our students to make healthy lifestyle choices.

Drop-In hours are available (please check the Mobile App.)
To contact the Wellness Center, email cduzik@lifepacific.edu with your health concern and your phone number. We will call you as soon as possible to discuss the next steps. If you have an urgent need, please get in touch with the Wellness Center at 909-706-3087.

First aid care is also available to students with minor injuries and illnesses during non-business hours through the Office of Residence Life. All ResLife personnel are CPR & First Aid-trained to provide basic care.

For a complete list of nearby medical facilities, visit the First Aid and Wellness Center webpage.

INFORMATION TECHNOLOGY

Phone: (909) 599-5433 ext. 361
Email: itsupport@lifepacific.edu
Support Hours: 8:00 a.m. – 4:00 p.m. Monday – Friday (closed on public holidays)
See Appendix "C" for University Digital Acceptable Use Policy

Information Technologies (IT) provides the following services to students:

- Internet and computer access.
- Student email accounts.

Any questions or problems with these services should be directed immediately to IT by emailing itsupport@lifepacific.edu.

INTERNET AND COMPUTER ACCESS

Computer and internet access is designed to provide students with technological resources to enhance their education. Campus technology is available to all students on campus free of charge. This includes access to all public on-campus computers (with a password) and a free LPU email account. Internet lines and WIFI are available in each dorm room, and wireless internet is also available throughout the campus.

Computers are available for student use in the Library, operating Microsoft Windows and the latest Microsoft Office suite. Students will need to bring their own USB flash drives to save their work, or they may save to their Microsoft OneDrive account.

WIRELESS NETWORK POLICIES

Student wireless access in the dorms and on campus is designed to support students' educational purposes. As such, wireless access policies do not permit gaming systems or entertainment devices to be connected to the wireless network. Entertainment devices should be connected through a landline in a dorm for internet access.

EMAIL ACCOUNTS

Each student will be provided an LPU email account upon enrollment. Students are encouraged to check their email accounts daily, as this is the official means of communication among faculty, staff, and students. Students will be held responsible for any information distributed via email, regardless of whether or not they checked their accounts. Students who are experiencing difficulties with email should notify IT immediately.

PASSWORD RESETS AND CHANGES

Students who have any issues with their campus login password should click "Forgot Password" to reset it. Please contact itsupport@lifepacific.edu if you experience any challenges. In addition, any password changes must be made through a campus-connected computer (classrooms or library). Please allow up to 1 hour for any password changes to propagate through the system.

PEER-TO-PEER FILE SHARING AND COPYRIGHT INFRINGEMENT

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the context of file sharing, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than $750 and not more than $30,000 per work infringed. A court can, in its discretion, also assess costs and attorney fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to $250,000 per offense. For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

RESIDENCE LIFE

Phone: Office - (909) 599-5433 ext. 397
RA on Duty – 909-632-4349
Location: Student Life Suite – 1st Floor of Hamilton Hall (Building G)
Contact: reslife@lifepacific.edu
Hours: Office: 8:00 am - 5:00 pm (Monday-Friday)
RA on Duty: 7:30 p.m. – Midnight (Monday-Thursday)

RESIDENCE LIFE STAFF

Dean of Students & Director of Residence Life (DRL)
Luke Kosmas (ext. 392) - lkosmas@lifepacific.edu

The Director of Residence Life leads the Residence Life staff in providing students with a living environment that supports their spiritual development and academic pursuits and maximizes their University experience. The staff is highly capable and well-trained to assist students with a variety of needs.

The Director of Residence Life supervises all Residence Life staff, oversees the maintenance and custodial needs of residence halls, and is responsible for the administration of all housing assignments. He/she is also responsible for organizing residents 'meetings, activities, and social events. The Director of Residence Life reports to the Vice President of Student Life.

Assistant Director of Residence Life (ADRL)
Calla Dashiell (ext. 392) – cdashiell@lifepacific.edu

The Assistant Director of Residence Life (ADRL), reporting to the Dean of Students & Director of Residence Life, will provide support in implementing the mission and vision of the Office of Residence Life. The ADRL provides support for all aspects of housing administration. Additionally, the ADRL will serve as the primary point of supervision, support, and care for all male resident assistants and male residents.

Resident Directors (currently the DRL and ADRL for the 2026-2027 Academic Year)
Resident Directors are full-time University employees who live in the residence halls. RDs supervise and care for the residents of their respective building, provide an additional level of support to his/her RAs, and assist with the implementation of

the overall residence life program, including training and programming. RDs participate in an on-duty rotation to ensure a professional staff member is always available to students, particularly outside regular operating hours. Full-time Resident Directors will also assist in housing, student leader hiring, and supervision of student staff members. Resident Directors report to the Director of Residence Life.

Resident Coordinator (RC)
The Resident Coordinator (RC) serves as a paraprofessional member of the Residence Life team, assisting the professional staff in their efforts to achieve the mission of Life Pacific University and Residence Life. The RC is a student-staff position that reports directly to the Director of Residence Life. This position provides students with practical, hands-on experience in Student Life. RCs will learn the ins and outs of running a solid residence life program, including programming, supervision, assessment, leadership, discipleship, and community in the halls.

Resident Assistant (RA)
Each floor of each residence hall is staffed with a Resident Assistant. RAs are returning students who are selected the preceding year to serve in this leadership role. They work directly with the students assigned to their living area and give support to the department director in the management and implementation of the Residence Life program. RAs perform evening and weekend duty responsibilities; help plan and implement social activities, and are available to provide help and guidance for students in areas of spiritual growth and support.

IMPORTANT HOUSING INFORMATION

Single students under 23 who are enrolled in 8 or more on-campus units are required to live on campus. Students under 23 whose parents live within 30 miles of the University may petition to live at home with them. If the student wishes to live somewhere other than with their parents at any point during the semester, they must submit a new petition to live off-campus. If space permits, students taking at least one on-campus course a semester may live on campus.

Students who are 23 and older by move-in day, who are married, or who have exhausted all of their financial aid and would still have an outstanding balance are not required to live in the residence halls. Students applying to live off campus will need to fill out a campus housing appeal form. Students living off-campus are expected to abide by the Community Life Agreement.

Students who are 30 years of age or older are required to commute and will not be approved to live on campus, except under specific circumstances that the University will have to approve or deny.

All students who intend to live in residence halls, regardless of age or unit load, are required to complete the Residence Hall Housing Agreement sent by the Office of Residence Life and submit any required health forms. Priority is given to students under 23 who are enrolled in 8 or more on-campus units. Living off campus is considered a privilege, regardless of a student's age. The University reserves the right to rule concerning conduct or the appropriateness of off-campus arrangements and to revoke the off-campus living privilege of any student at any time.

CONTRACT PERIOD

The terms of the Residence Hall Contract are for the entire academic year. Housing is provided based upon the following schedule:
Fall: Saturday, August 29, 2026 – Friday, December 15, 2026
Spring: Saturday, January 16, 2027 – Friday, May 14, 2027

There is no housing during Summer or Winter Break unless approved. Please refer to "Summer and Winter Housing" for additional information.

Appeal for Cancellation
The residence hall agreement may be cancelled before the first day of the contracted period, provided written notification is given to the Office of Residence Life. Returning students who have participated in Room Draw must submit a notification for cancellation in writing to the Office of Residence Life before June 1st. Students who petition to cancel their agreement after June 1st but before the first day of the contract period may lose their $200 security deposit.

Appeal for Contractual Release
Because residence space is reserved for the entire academic year, it is expected that a student will remain in the residence hall for the agreed time period. If a resident student needs to be released from his/her contract during the semester, an Appeal for Contractual Release must be filed in the Office of Residence Life. All appeals will be considered under the following circumstances:

- End of student status.
- Change in marital status.
- Occurrence of a special circumstance or unforeseen hardship.
- If an appeal is granted, Student Accounts will process a pro-rated refund based upon the above criteria and the student's final Residence Hall Check-out Form.

NOTE: A student is not released from the financial obligation to the residence hall agreement simply because the room is abandoned or if the resident is suspended

(either from the residence halls or the University) due to academic or disciplinary action.

DAMAGES

The resident agrees to be fully responsible and liable for any damage he/she, or a guest, may cause to the property of Life Pacific University. A Check-in Form is completed by the resident at move-in and used to compare the condition of the room for damage upon moving out. In addition, each student is responsible for an equal share of the cost of damages incurred in the bathrooms, quad hallways, and common area. Any maintenance concerns should be addressed to the student's RA. The plumbing and drainage systems are not designed to handle garbage, food waste, sanitary napkins, etc. Students are also expected to refrain from any activity that could damage the facilities.

FACILITY USE, HOURS, AND SECURITY

Residence hall entrances remain locked for security. Students returning to campus after 11 p.m. may need to show their student ID to campus security. Students should always keep their ID with them. Security will be on campus every night from 11 p.m. to 7 a.m.

FEES

Students may choose to pay their bill in full or, for an additional $50 one-time charge, opt for a four-payment plan. Reservations can be obtained by filing a Housing Contract with the Student Accounts office, together with a $200.00 deposit. All residents are responsible for payment of all housing fees. Non-payment may result in suspension or expulsion from housing. Single-occupancy rooms may be applied for by students who are age 23 or older or who have extenuating circumstances by move-in day, for an additional fee of $890.00 per semester. Single occupancy rooms are subject to approval and availability.

KEYS

Each resident is responsible for all keys issued at check-in. Each student will be issued a room key and a building key. Rooms should remain locked when not in use. Under no circumstances are keys to be duplicated or loaned to another individual. Report lost keys to the Office of Residence Life within 48 hours. A replacement charge will be issued for all lost keys.

LIABILITY

The University assumes no responsibility or liability for students' personal property. This includes damage or loss due to fire, theft, flooding, etc., throughout the term of

the housing contract, including University vacation periods. The University recommends that students not leave valuables in their rooms during extended absences. Students are strongly encouraged to carry personal insurance.

REFUNDS

Refunds are available for the following:

Full refund of the security deposit ($200) for new student applicants who are not accepted into the University program or are accepted applicants who properly notify the Admissions Office of their intention to disenroll. Proper notification must be submitted in writing to the Admissions Office at least two (2) weeks before the first session of orientation.

Full refund of the security deposit ($200) for returning students who have participated in Room Draw, provided proper written notification of cancellation is given to the Office of Residence Life. Proper notification is before June 1st. Students who petition to cancel their agreement after June 1st but before the first day of the contract period are subject to losing their $200 security deposit.

Full refund of security deposit and 75% of the reservation deposit: Accepted applicants who have not properly notified the Admissions Office of their intention to disenroll.

Full refund of security deposit and 50% of the reservation deposit: Students moving out of the residence hall before the end of the first week of classes, if they check out with the DRL and obtain approval from Student Accounts. Any damage charges incurred will be deducted from the $200 security fee.

Students who move out of the residence hall after the first week of classes and check out properly with their RA may receive a pro-rated refund for any payment made. Any damage charges incurred will be deducted from the $200 security fee. The University also reserves the right to deny any refunds and collect full payment (if the student is on a payment plan) if the student is asked to leave the residence hall as a result of a suspension/dismissal from the residence halls or the University.

MEAL PLAN APPEAL

If the student desires to appeal the on-campus meal plan for dietary or medical reasons, he/she may complete the meal plan appeal online form. In this form, the student must attach a doctor's note that specifies the student's dietary needs and/or restrictions.

After the form is completed, the information will be sent to the Provider's professional staff, the Residence Life professional staff, and the University's

Registered Nurse. After the Provider reviews the student's appeal, a staff member will arrange a meeting with the student to determine if the Provider can accommodate the specific food needs.

If unapproved, the student will be required to choose a meal plan option. If the meal plan appeal is approved, the student must meet with the school RN once a semester to ensure the student is maintaining good health and consuming the necessary meals.

RESIDENCE LIFE FINES

The following list is the minimum amount a student may be charged for each offense. The DRL will determine the final amount.

- Failure of room/bathroom inspection - $20
- Possession of master key - $100 (disciplinary action)
- Unauthorized room change - $50 (and required to move back)
- Unauthorized move of university-owned furniture - $50
- Removal of screens - $50
- Sounding of false alarm - $500 (disciplinary action, including possible criminal prosecution)
- Noise violation - $25
- On-campus vehicle oil changes/repair - $200
- Improper disposal of oil - $500
- Propped exterior hall doors - $100
- Lost room key - $50
- Lost exterior door key fob - $50
- Lost bike key - $5
- Locked out of the room between 8 am and 7pm - $10 (lock out charge can accrue to $20 with repeated offense).

ROOM ASSIGNMENTS/CHANGES

The Office of Residence Life makes room assignments for incoming students once a student's Housing Agreement has been accepted. Stated preferences will be considered when possible and are taken in the order in which applications are received. The student requests room assignments for returning students during Room Draw, which takes place in the Spring and allows students to choose their quadmates/roommates for the following year. All residence hall assignments are tentative and subject to change at any time based on the University's occupancy

needs. Requests for room changes may be made through the Office of Residence Life. Residents who desire to change rooms during the semester must meet with their RD and roommate (if applicable) to discuss the circumstances surrounding their request. Room changes will be granted at the discretion of the Director of Residence Life.

SUMMER AND WINTER HOUSING

Summer and Winter Housing is mainly for students with on-campus employment or internships required by LPU. All residents who are campus employees and/or have LPU internships on campus must be approved by their direct supervisors, Student Accounts, and the Residence Life Office. Students who are campus employees and/or have LPU internships on campus for a total of 20 hours per week will be allowed to stay on campus for free. If students receive fewer than 20 hours per week at LPU, they will have to pay a living fee. Students must return to LPU as students in the following semester to stay on campus during the break. Students without on-campus employment or internships required by LPU may request housing, subject to availability. For students without on-campus employment or internships, there is a fee to stay in the residence halls during the break.

RESIDENCE LIFE POLICIES

Alcoholic Beverages or Alcoholic Beverage Containers

No alcoholic beverage containers, including cans and bottles, will be permitted anywhere on campus. (See Community Life Agreement)

Balconies

In keeping with city aesthetic ordinances and LPU standards, residents of balcony rooms (Hamilton Hall only) are required to keep the balcony area neat and clean. They are prohibited from hanging clothing, towels, and blankets in public view. In addition, residents are not permitted to place residence hall furniture (metal closets, desks, etc.) on the balcony or to use this area for storage (e.g., bikes, sporting equipment, hammocks). Plants and neatly kept patio furniture are allowed. Students may not climb on or over balconies or on rooftops for any reason.

Bicycles

For security purposes, all bicycles should be chain-locked (students must provide their own locks) and tagged with the student's name. The University currently provides designated bike enclosures on campus (adjacent to Hamilton Hall) where bicycles may be parked or stored. A key to the enclosures may be obtained from the ResLife office. No bicycles are permitted in buildings, passageways, stairwells, stairwell landings, or living areas by order of the San Dimas Fire Department. The University is not responsible for the loss, damage, or theft of bicycles. Bicycles must be taken home or stored elsewhere during the summer months. Any bike without a bike tag will be deemed abandoned and donated to charity or discarded.

Care for Public Areas
All public areas are to be treated with care and respect. If the condition of any public area is altered or abused, the person(s) responsible will be fined for repair charges, and disciplinary action will be taken. Personal items left in public areas will be turned in to the on-campus lost and found at the Post.

Changes to Rooms and Furnishings
Residents may not make substantive or significant changes to their rooms, including, but not limited to, rewiring, tinting windows, building shelves or lofts, and wallpapering. Residents are not permitted to take apart the residence hall furniture.

Checking In
Due to the volume of students moving in during this time, the resident must follow the outlined move-in procedures:

- On the scheduled move-in date, the Residence Life Office will provide each incoming student with a **Digital Check-in Form**, through a link or QR code. The online form will have population field foe room number, hall, and the resident's personal information. Students who move in before their approved move-in date will be subject to a $75 fine, a nightly fee for each night in the halls before their approved move-in date, and possible disciplinary action.
- The student must check his or her assigned room and list any noted damages, including the location and extent of the damage on the digital Check-in Form (damages may include the following: pinholes, nail holes, scratches on walls, doors, or furniture, water damage, carpet damage, etc.).
- The student must submit the digital Check-in Form to the Office of Residence Life to confirm housing and receiving the room key and hall key fob.
- Failure to complete and/or turn in fully completed digital Check-in Form may result in loss of housing status, residential privileges, and/or partial or complete loss of the room deposit refund upon checkout at the end of the semester or year.

Checking Out

At the end of the year, Residents will receive email reminder from the Office of Residence Life and/or saved check-in PDF confirmation of all reported existing damages at the beginning of the year completed on the resident's check-in form..

The Resident Assistant or Resident Director will complete a **Digital Check-out Form** with the resident (through link or QR code).

- *The RA will record any new damages and charges with resident knowing prior damages from the digital check-in form.*

- *The RA/RD will mark the student status of the checking out student ("graduate," "withdrawing," "returner," etc.)*
- *When the check-out is complete, the resident will return both the room key and electronic key fob to the RA or RD.*
- *Lastly, both the RA/RD and the resident will sign the document to acknowledge any potential damages, keys returned, student status, and any other fields needing completion.*
- *The resident student is not fully cleared and "checked out" until form is signed and RA/RD approves with his/her signature.*

It is each resident's responsibility to schedule an appointment in advance with their RA to check out of their room officially.

NOTE: Rooms must be empty, and all clean-up assignments (including quad cleaning and personal cleaning responsibilities) must be completed before proceeding with the check-out procedure. Due to the volume of students moving out during this time, all residents must follow the outlined procedures:

- Make an appointment for a check-out time with the RA. If a mutually agreeable check-out time is unavailable, the RA will make alternative arrangements.
- Complete the Check-out Form with the RA. (NOTE: Forms must be completed with all of the information requested, including the resident's forwarding address, before being accepted by the RA).
- Turn in all keys to the RA. This includes the building key and room key, and possibly a bike key if applicable.
- Check-outs performed during the week are permitted between 8:00 a.m. and 9:00 p.m. No check-outs will be conducted after 9:00 p.m.—no exceptions. Check-out slots will be determined by the RA and his/her schedule. Any given time slot is not guaranteed – it must be confirmed according to the RA's schedule and availability.
- Residents who fail to check out within the time appropriately specified will NOT be cleared and will incur one or more of the following:
  - An hourly charge after the designated check-out date and time ($25.00 per hour).
  - $50 "improper checkout" fee.
  - Forfeit of resident security deposit ($200) to be applied to any unpaid residence balance, damage repairs, and/or cleaning costs.

(NOTE: If this expense exceeds the security deposit amount, the remaining cost will be added to the resident's student account. Non-returning students will be billed accordingly, and a hold will be placed on that student's account, which may result in the denial of transcripts, etc.

- The Office of Residence Life will submit the damage charge(s) listed on the Check-out Form to Student Accounts no later than two weeks (14 days) following final checkout. For a student who is not planning on returning to the residence halls, Student Accounts will mail all charges/refunds to the student at the address listed on the Check-out Form.

- The $200 housing deposit will roll over from year to year. When a resident chooses not to return to the dorms, the deposit or any portion thereof will be applied to any unpaid balances, damage repairs, or cleaning costs. Any remaining amount will be refunded to the student.

Cleanliness and Inspection of Room/Bathroom
Students are responsible for maintaining a healthy, clean environment. Vacuum cleaners are available on each residence hall floor. Regular bathroom checks and inspections of rooms for cleanliness, safety, and appropriate decorations will take place (see Health and Safety Checks).

Damages and Repairs
Any damage to student rooms or residence hall common areas should be reported to a residence hall staff member immediately. Should damages occur to the student's room in excess of the $200 deposit, an additional fee will be charged to his or her account to cover the expenses of the damage. The estimated costs for repair/replacement and cleaning are as follows:

Incurred Damage Charges & Costs

Any costs for damages incurred by residents over the course of the year will be subtracted from the $200 damage deposit paid at the beginning of the year. Residents will be responsible to pay the balance of any excess damage repair/replacement costs.

Charges	Cost	Charges	Cost	Charges	Cost
Cleaning of room	$200	Late Check-out Fee	$50	Room mirror (Hamilton Hall)	$36
A.C. lock box	$25	Window (small)	$75	Toilet bowl	$150
A.C. return grill	$20	Window (large)	$150	Toilet tank	$75
A.C. supply grill	$20	Screw holes	$20	Toilet seat	$30
A.C. thermostat	$300	Hole in wall (small)	$50	Toilet paper dispenser	$75
Exterior door	$150	Hole in wall (large)	$100	Toilet paper seat dispenser	$75
Exterior door lock	$250	Pinholes in wall	$20	Bowl brush	$5
Exterior door frame glass	$100	Metal Storage Closet	$250	Plunger	$7
Interior door	$100	Bed frame (per part)	$100	Tool hanger	$50
Interior door lock	$200	Sliding Glass Mirror	$150	Mop	$20
Exterior stairway light	$75	Room mirror (Hamilton Hall)	$36	Broom	$15
Interior wall light bulb	$5	Bath mirror	$250	Dust pan	$3
Interior wall light globe	$25	Lavatory	$250	Vacuum	$200
Interior ceiling light fixture	$100	Towel rack	$25	Iron	$30
Wall scrapes, scratches	$10	Shower door	$100	Ironing board	$40
Wall switch	$5	Shower partition	$75	Iron & ironing board hanger	$25
Wall plug	$5	Shower soap dish	$25	Phone	$400
Mattress	$250	Shower faucet handle	$100	Lost Room Key	$50
Desk	$500	Toilet partitions	$300	Lost Hall Key	$15
Night stand	$100	Toilet door	$100	Window blind (each)	$4
Carpet Stains - Small	$20	Carpet Stains - Large	$50	Sliding door blind (each)	$4

*Not included in graphic is $50 fine for lost electronic key fob.

The room's occupants will share the repair cost for any damage in a student's room, unless an individual assumes responsibility for it. All damage fees will be added to the student's account. Persons determined responsible for damages occurring in common areas will be held financially accountable and may be subject to further community life sanctions.

Door Locking

For security reasons, the main doors and end doors to each hall/floor must be locked 24 hours a day. Doors may not be propped open at any time, unless the Office of Residence Life gives special approval.

Electrical Appliances

Residence rooms are designed as sleep-study areas. Therefore, food preparation must be kept to a minimum. Leftovers or unsealed food products should be stored in a refrigerator in a sealed container for health and cleanliness concerns. Because

of the limitations of electrical circuits and for safety reasons, only the electrical appliances listed below are approved for use in the residence rooms. Each appliance must be U/L approved, used with care, and never left unattended while in use.

Acceptable Electrical Appliances

- Small coffee pot, small Keurig, small single-serve espresso maker
- Small hot pot, small blender, small juicer, small rice cooker.
- Hot-air popcorn popper
- Fan
- TV
- Candle Warmers
- Desktop computer, laptop, computer, or personal tablet. Computer peripherals (including printer)
- Small refrigerator up to 2.0 cubic feet per person OR one single 4.0 cubic foot refrigerator per room (a .2 cubic foot variance is acceptable)

  **Any appliance that evidently require too much electricity, voltage, etc., can later be restricted.

Unacceptable Electrical Appliances

- Air conditioner
- Broiler or toaster oven
- Electric saucepan
- Electric skillet/plate
- Microwave
- Medium to large Espresso machine
- Toaster
- Air Fryer
- Grill, George Foreman Grill
- Any appliance not clearly marked as U/L approved, Any appliance with an exposed heating element, “George Foreman” type cooker
- Any appliance not on the “acceptable electrical appliances” list

Empty Rooms
At the beginning or end of a semester, rooms may open up after consolidation. These rooms are to remain empty for emergencies: extreme roommate conflicts,

individuals with health or mental issues, or other uses as determined by RD. It is the goal of LPU to be a good steward of all resources. Keeping the room open will save on utilities and other energy-related costs.

Entertainment Units
Students are free to have radios, stereos, TVs, and DVD players in their rooms. Home entertainment systems and subwoofers are not permitted. The amplification should be controlled and kept at a room volume so that neighbors, both inside and outside the building, are not disturbed. Speakers must not face out or be placed in the windows. Failure to keep the noise level of sound equipment confined to one's room may result in the removal of equipment from the room and/or a noise fee.

Firearms & Weapons
The possession and/or use of weapons or firearms on school property or at any institutional function or event is strictly prohibited.

Additional or adjacent weapons that are prohibited would include airsoft guns, pellet guns, orbeez gun, or any gun or weapon that would cause harm by a high velocity projectile object.

In compliance with California's Penal Code section 626.10, the following **knives** are either not permitted or permitted on university campus.

- **Not Permitted**: Any knife with a blade longer than 2.5 inches, any fixed blade or stabbing instrument that can be used to cause great bodily injury, folding pocketknives that lock into place when opened, a blade that opens automatically, or any double-edged blade.
- **Permitted Exceptions**: Folding pocketknives with a blade 2.5 inches or less that do not lock open.

Fire Safety Equipment
Tampering with fire alarm systems or fire protection equipment (e.g., fire extinguishers) will result in a $500 fine, jeopardize your status as a member of the LPU community, and risk criminal prosecution.

Flammables
At no time may any flammables be stored in or around living areas. Candles, oil lamps, candle warmers, lighters, matches, and/or incense may not be burned in any residential unit. Live Christmas trees and wreaths, as well as large decorative Christmas lights, are not allowed in residence halls.

Guest Housing
Students are responsible for their guest(s). Guests will be expected to abide by all University policies, including the Community Life Agreement. Guests who do not

abide by community standards will be asked to leave. Additionally, the host student may be held responsible for their guests' behavior.

Health and Safety Checks
There will be two scheduled health and safety inspections in the residence halls each semester. Additional inspections may be conducted at the discretion of Residence Life Professional Staff. The purpose of a health and safety inspection is to identify and eliminate health and fire hazards to ensure the resident's well-being. However, the staff may also take note of and follow up on violations of the Community Life Agreement or Residence Life Policies. Residence Life staff may conduct inspections with or without a resident present. However, Residence Life will do its best to give residents advance notice.

Housekeeping
Residents living in the residence halls are responsible for helping keep their floor and common area cleaned. Resident Assistants will be responsible for cleaning and vacuuming the floor, hallways, and common areas once a week.

Laundry Rooms
Debit/Credit card-operated washers and dryers are located in the laundry room on the 1st floor of each building. Sensitivity to other residents is a priority. Clothes left in, on, or around the machines for 24 hours or more will be removed. Inoperable machines should be reported to the RA. Liquid bleach is not allowed in the residence halls or in the laundry room; only powdered bleach may be used.

Lofts
Students are not permitted to build or buy lofts for any residence hall area.

Musical Instruments
Practice rooms in the Hicks Student Center can be reserved for playing musical instruments. Instruments should not be played in the residence halls if they can be heard outside a closed room door.

Open Common Areas
Except during open standard area hours, individuals, other than authorized University personnel, are not to enter the student rooms, hallways, or stairwells of the residence halls of the opposite sex without prior permission from the DRL/ADRL. Common Areas located on the first floor of McPherson, Canning, and Cadonau Hall will be open to both males and females from 7:00am to midnight every day, except during winter and summer break, unless the first floor is used for summer residents.

Common areas on the second and third floors of the residence halls will be open for both males and females during the times listed:

- Friday: 7 p.m. - Midnight
- Saturday: 7 p.m. - Midnight
- Sunday: 7 p.m. – 10 p.m.

Open Common Area Rules:

- All overhead lights must stay on during open common area hours.
- The door must remain open.
- When sitting on furniture, residents must keep their feet on the ground at all times.
- Residents must keep an open, inviting, and respectful environment.
- Residents of the opposite sex should, under no circumstances, enter the quad or bathroom areas.

NOTE: Any violation of an hour or rule is a serious offense and could result in disciplinary action and the forfeiture of open common-area privileges.
Pets
Residents are not allowed to keep any pets. This includes, but is not limited to, dogs, cats, birds, reptiles, rodents, turtles, fish, and sea creatures. Residents may also not feed or temporarily keep animals in or around living areas. Full-time residential staff may be exempt.

Emotional Support Animals and Service Animals
Students may apply with Residence Life to have an Emotional Support Animal or Service Animal in the residence halls. For approval, the student will need ESA/SA approval verification from a physician or mental health provider and possess a complete vaccination record of the animal. The size of an ESA is limited to 30 lbs or less.

If approved, the resident ESA/SA owner must uphold the following:

- The ESA/SA must be secured on a leash at all times if not in the residence dorm room.
- The resident is responsible for the animal being in control and on a leash; this includes if another student or person is accompanying or watching the ESA instead of the owner.
- The resident owner of the ESA/SA must dispose of all animal fecal defecation.
- The resident must maintain dorm sanitation and health by cleaning up after the animal, including fur shed by the animal.

- If the animal is not potty-trained and continually defecates or urinates in the dorms, you will be asked to remove the animal.
- The resident must maintain control of the animal on a leash so that it does not exhibit aggression or uninvitedly encroach on other people.
- If the ESA/SA ever bites another student or person, the animal must be removed immediately.

Failure to comply with the ESA/SA requirements will result in disciplinary action and/or removal of the animal from the residence halls and campus.

Quiet Hours
Quiet Hours for the city of San Dimas are from 10 p.m. to 7 a.m. Noise should be confined to one's personal room during quiet hours. Residents and guests should demonstrate consideration for others at all times.

Residence Hall Meetings
Hall and floor meetings will be held periodically to communicate important information, make critical decisions, and set goals that the floor's residents want to accomplish during the year. Residents are required to attend. Permission for an absence must be obtained from the Director of Residence Life or the Assistant Director of Residence Life in advance of the meeting time; otherwise, sanctions and/or fines will be imposed. There will be a $50 fine for those who do not attend.

Room Furniture
Each room in the residence hall is furnished with a bunk bed, two desks, and two nightstands. Each quad is provided with an ironing board and an iron. University-owned furniture may not be moved into or out of rooms. Violators will be fined a minimum of $50 and face possible disciplinary action. Bunk beds and desks may not be disassembled. Personal furniture will not be allowed in place of University-owned furniture. Couches, oversized chairs, or love seats must not exceed five feet in length. Shelves are to be of solid construction only and are limited to a height of six feet. ResLife personnel reserve the right to determine whether or not a piece of furniture is acceptable.

NOTE: Earthquake hazard prohibits shelves constructed from boards and bricks/blocks. For earthquake safety, all shelving units must remain on the floor and may not be stacked on other furniture. No furniture may be placed on the upper bunk.

Room Search Policy
LPU reserves the right for authorized personnel to enter any room at any time for inspection, repairs, address emergency or health risks, provide health and safety for

residents, address noise violations (turn off music left on, etc.), or investigate if given reasonable cause about the CLA or Residence Life policies.

A room search will be approved by the Vice President of Student Life, the Director of Campus Safety, or the Director of Residence Life. Rooms may be searched based on reasonable suspicion of a CLA violation, a Residence Life Policy violation, a health and safety violation, or in an emergency. Prohibited items will be confiscated.

Room Change Policy
Students are not permitted to change rooms without prior approval from the Office of Residence Life. Residents may not move their belongings or regularly spend the night in a room that is not their own. Residents who wish to change rooms must inform their RA. Additionally, residents will be required to meet with their RD and may be required to meet with their roommate and RD for approval. Room change approvals will be subject to the discretion of the DRL and ADRL.

Storage
No storage is available beyond a student's room. Students may not store any of their belongings in the residence halls during the summer unless they have been approved as summer residents. No provision is made for bicycle storage during the summer. Items remaining in a student's room after checkout may be disposed of at the resident's expense, donated to charity, or become property of the University.

Theft
All students should take precautions against theft. Students are advised to keep their rooms locked at all times. Students are encouraged to obtain renters' insurance to cover losses while in student housing. If a theft should occur, students should report it immediately to the RA. Students may also assist by notifying the RA or campus safety personnel of any suspicious people on campus.

Trash
Trash is to be disposed of in the dumpster nearest the student's housing assignment. If the one closest to the student's residence is full, please use the others available within proximity. All cartons or cardboard boxes should be broken down and flattened. The resident is responsible for removing or disposing of items from community grounds that are too large to fit in dumpsters. It is illegal to dispose of refrigerators, couches, and computers in dumpsters.

Window Decorations
In keeping with city aesthetic ordinances and LPU standards, windows may not be covered, painted, tinted, or have flashing or obtrusive lights, decorations, or

inappropriate objects displayed. The ResLife staff reserves the right to deem any display as inappropriate.

Window screens must remain secured at all times. If a window screen is removed or missing, the room residents will be held responsible. Throwing any object out of a window is prohibited. The use of windows as entrances or exits is strictly forbidden except if instructed to do so in emergencies. Violators of any of the above will incur a fine of up to $50 and face possible disciplinary action.

Mental Health and Suicidal Ideation
If a student is ever to display, communicate, or act upon dangerous mental health states, suicidal ideations, and/or self-harm, the Residence Life professional and student staff will assist the student in various means. Responsibilities will vary between professional staff and student staff.

- Observe and/or report warning signs to Residence Life professional staff. The following are warning signs of declining mental health and/or suicidal ideation.

  - Talking about wanting to die or wanting to kill oneself.
  - Looking for a way to kill oneself, such as searching online for materials or weapons.
  - Asking someone to hold onto certain pills or sharp objects in an effort to avoid self-harm.
  - Talking about feeling hopeless, having no reason to live, and/or being a burden to others
  - Increasing the use of alcohol or drugs.
  - Acting anxious or agitated, behaving recklessly.
  - Sleeping too little or too much.
  - Having extreme mood swings, high highs, and low lows.

- Depending on the severity and/or frequency of the above, the ResLife staff will set up a meeting with the student, and/or refer the student to Emmaus Road Counseling Center at no cost to the student. The ERCC offices are located on campus in Hamilton Hall and directly across the street from LPU at 1111 W Covina Blvd., Ste. 120 A, San Dimas, CA 91773.
- In the event of a self-harm emergency, the ResLife staff will transport the at-harm student to a hospital with at least two Student Life staff members. The scenarios could range from the following:
  - Discovery of materials designated for self-harm.
  - Infliction of self-harm, but non-lethal self-harm.

- The student is asking to be checked into a hospital for concern about one's safety from oneself.

- In the event of an **immediate, observable medical emergency** of a student inflicting self-harm or attempting suicide, 911 should be called, followed by notifying the Director of Residence Life or the VP of Student Life. An observable medical emergency could be one or several of the following:
  - Clearly visible, deep cuts or punctured wounds on/by the student.
  - Observable actions that have inflicted severe self-harm or attempted suicide.

Overall, these scenarios are complex, highly variable, and depend on the severity and/or frequency of the student exhibiting actions from low mental health concern to extreme psychological/physical health concern. Given this variability, the involvement and degree of participation of the Residence Life staff, the VP of Student Life, and ERCC will vary. Still, the student's health will be the utmost priority. In the aftermath of any suicidal ideation event, the student will sign a contract to ensure that he/she will not be a danger to themselves and will alert a staff member if concern for their safety should arise.

ENROLLMENT

Financial Aid

Phone: (909) 599-5433 ext. 322
Location: Simonson Center (north side)
Staff:
Director Student Financial Services – Angel Cavazos (ext. 322) acavazos@lifepacific.edu
Hours: Monday-Thursday 9 a.m. – 4 p.m., Friday 9 a.m. – 12 p.m. (closed for lunch and chapel hours)
Email: finaid@lifepacific.edu

Applying for Financial Aid

Go online to http://www.studentaid.gov. Prior to starting the online application process, students will need to establish a Federal Student Aid Log In and Password (FSA ID), which is accessible through the student aid website. Aid notifications generally arrive 2-3 weeks from the date the online application was completed. Requests by the Financial Aid office for supplemental documents may delay the receipt of a student's aid notification. Additionally, information and forms regarding institutional, federal and state scholarships, grants, and loans may be obtained from the Financial Aid Office or from www.lifepacific.edu/financialaid/. Students are encouraged to check their mail and LPU email accounts regarding important information provided by the Financial Aid Office.

What Circumstances Can Affect My Financial Aid Eligibility

The following are several typical circumstances that will affect a student's financial aid status:

- Withdrawal from all classes.
- Dropping below the initial enrollment status for which one was awarded (i.e., from full-time status [12 or more units] to half-time [6-8 units]).
- Failure to meet the Satisfactory Academic Progress Requirements.

Satisfactory Academic Progress Policy

Life Pacific University adheres with the academic progress policies as it affects financial aid. Financial aid collaborates with the Office of the Registrar to determine if students are meeting satisfactory academic progress towards a degree. Some of these requirements include:

- Maintaining an institutional and semester GPA of no less than 2.0.
- Making progress toward completing of degree.
- Completing degree within a specific time frame.

For detailed information regarding the University satisfactory academic progress policy as it pertains to receiving federal and state financial aid, please visit the Financial Aid homepage on the Life Pacific University website at www.lifepacific.edu/finaid or contact the Financial Aid Office. This policy is also sent to students every academic year with your aid notification.

Withdrawals and the Federal Refund Policy

When a student withdraws from the University, the amount of federal aid earned is based on the amount of time the student attended classes; it has no relationship to the student's incurred institutional charges. Before a student receiving federal aid withdraws from school it is advisable that s/he speaks to the Financial Aid Office to determine any financial impact. To view the detailed policies on withdrawal from school visit the Financial Aid homepage at https://lifepacific.edu/ca/admissions/financial-aid/ or contact the Financial Aid Office. This policy is also sent to students every academic year with your aid notification.

Student Accounts

Phone: (909) 599-5433 ext. 319
Location: Simonson Center (north side)
Staff: Student Financial Services Coordinator – Kristin Norton
Email: knorton@lifepacific.edu
Hours: Monday-Thursday 9 a.m. – 4 p.m., Friday 9 a.m. – 12 p.m. (closed for lunch and chapel hours)

Payments

Payments such as tuition, room & board, and fees are received by the Student Accounts Office. Students are expected to develop and maintain financial responsibility. Payments of any outstanding balance on the student's account are due by the due dates provided per semester. The University's online portal serves as the official student bill reflecting any charges, credits, and amounts due in the student's account.
Consequently, registration and participation in graduation ceremonies will not be approved u ntil a student's account balance is paid in full.

For students choosing to be on a payment plan, a $50 payment plan fee will be applied per semester. Effective for this 2023-24 academic year, for students not meeting the payment due dates provided per semester, a $35 late fee per late payment will also be applied.

Student Payment Agreement Form

The Student Payment Agreement Form is a financial commitment from the student to pay tuition and fee charges associated with enrollment in exchange for the education and other benefits provided by Life Pacific University. The agreement outlines the University's guidelines and procedures for payment, holds, the employment of collection agencies, contact methods, and procedures. The agreement serves as notification of potential consequences of non-payment and other vital information. The agreement form must be signed every academic year.

Communication

Students are required to check their student box (at the post) and to check their email regularly for important information on any changes/updates in their student accounts. The University reserves the right to impose finance charges on all unpaid balances.

Refunds

Refunds will not be considered until a student has completed the withdrawal process through the Registrar's Office. Any appeals to these policies are discussed below. Students who have been dismissed may be subjected to a 100% penalty at the discretion of the Student Conduct Committee.
Fees such as the Student Services Fee and other applied fees will not be refunded unless exceptional circumstances exist. Tuition will be refunded according to the following schedule:

On-Campus Courses

- Through the first full week of classes 100%
- Through the third week of classes 80%
- Through the fifth week of classes 60%
- Through the seventh week of classes 40%
- After the seventh week of classes 0%

Audit Units

- Through the first full week of classes 100%
- After the first full week of classes 0%

Online Accelerated Courses for Traditional Students

- Through the first full week of classes 100%
- Through the second week of classes 75%
- Through the third week of classes 50%
- Through the fourth week of classes 25%
- After the fourth week of classes 0%

Exceptional Circumstances (Appeals)

Appeals to these policies will only be considered when exceptional circumstances exist. Any appeal must be made in writing and submitted to the Associate Director of Student Accounts in
the Finance Office within one week of the student's official withdrawal date through the Offic e of the Registrar. Appeals should include the student's contact information, reason(s) for app eal, and substantiation of exceptional circumstances. These circumstances which prevent completion of classes might include illness, injury, or involuntary all to active military duty. Written documentation substantiating the exceptional circumstances will be required prior to consideration of an appeal by the Finance Committee. Injury or illness will require substantiation by a medical provider. The decision regarding the appeal will be returned to the students by written letter within one week of the appeal's submission by the Finance Committee.

ACADEMIC AFFAIRS

Academic Affairs Office

Phone: (909) 599-5433 ext. 341
Location: Academic Building, 2nd Floor
Staff:

Provost & Vice President of Academic Affairs - Daniel Ruarte, Ed.D.
Assistant Provost & Dean of Arts and Sciences- Carissa Hawksworth, PhD
Dean of Institutional Effectiveness - Brian Tomhave
Dean of LPU Seminary- Ken Bringas, Dmin
Dean of LPU Online & Online Instruction- Dorothy Kropf, PhD
Dean of LPU Global & Hispanic Initiatives- Hugo Aldana, PhD
Executive Assistant to the Provost - Tannise Collymore
Academic Office Support Assistant – Janice Hilton
Payroll and Academic Office Assistant- Dan Gutierrez
Head Librarian- Josh Ortega, MLI
Coordinator of Academic Support Center – Josh Edwards, MA
Online Support Specialist LPU Seminary- Kevin Perales
Online Support Specialist Graduate Programs Arts & Sciences – Hope Park
Online Support Specialist OUG Programs- Malory Peters
Online Support Specialist Hispanic Programs– Claudia Carter

Life Pacific University values the pursuit of academic excellence. Students choosing to attend the University are committing themselves to pursue their studies with excellence and vigor. Students are strongly encouraged to familiarize themselves with the following sections to know what is expected of them within the classroom setting. To make an appointment with the Vice President of Academic Affairs (VPAA) call extension 341.

Class Attendance

Students are expected to attend classes regularly. Faculty members are authorized to develop and implement attendance policies that may affect student grades. Faculty members will inform students of attendance policies for specific classes in the course outline, distributed on the first day of class.

Faculty reserve the right to withdraw any student from class who is no longer progressing in the class due to prolonged absence (three or more consecutive weeks) or who has, at any time after the midpoint of the course, missed 50% of the scheduled class time to that point. This would be recorded as a withdraw for non-attendance (FN) grade regardless of the date the faculty initiated the withdrawal. The Registrar's Office will notify students who have been withdrawn from a class and are no longer permitted to attend. Any appeals should be addressed to the Academic Committee.

Students interested in withdrawing from a class should complete a Schedule Adjustment in the Registrar's Office. A withdraw (W) grade may be recorded for any student who initiates his or her withdrawal after add/drop deadline (*typically the end of the 1st week of classes*).

Absences

At the instructor's discretion, a student may attend another available section of the course for instruction missed because of an absence, but this may not always cancel the absence points. A student who leaves class after the roll has been taken may be counted absent. This does not apply to appointments scheduled by administrative offices.

Students participating in events sponsored by the University (i.e., athletics, music teams, etc.) may be granted excused absences for events and travel. An excused absence does not count toward a student's total absences for any particular class. However, students are still responsible for turning in homework due, stay informed on anything assigned that day, and make arrangements with the professor to make up any in-class assignments missed.

To be authorized as an excused absence, the following process must be followed:
Students must fill out an online form to apply for an excused absence.
Upon adviser/coach approval, a form letter will then be sent to the student, indicating the absence. Students must discuss missed classwork with their professors, and get this form initialed before their planned absence. There will be no retroactive excused absences. After professors' signatures are received, the student is to return the form to the Academic Affairs Office, at which point the absence will be considered excused. Students are permitted excused absences for no more than four class sessions for courses that meet 2-days-per-week or two-block class sessions.

Tardiness

See individual Course Outlines to determine the professor's policy concerning tardiness.

Professor Absence

If a professor does not arrive within 15 minutes of the class period, AND if no message has been given via the Academic Affairs Office, then students may leave the classroom.

Visitors to Class

A visitor may visit a class twice during a semester. However, this must first be cleared with the professor. Furthermore, students should note that not all requests may be granted as some courses or particular class periods are not conducive to visitors.

Classroom Etiquette

Students may be sent to the Vice President of Student Life for counseling or disciplinary action related to inappropriate classroom behavior or dress in the classroom.

Personal Liability

The University assumes no responsibility or liability for the personal property of students. This includes damage or loss due to accidents, theft, fire, earthquake, etc., at all times on or off-campus. The University recommends that students not leave personal belongings unattended and are strongly encouraged to consider carrying some form of personal insurance if the student's family's policy does not provide this type of coverage.

Late Work Policy TUG Programs

While professors may choose to have a stricter late work policy, all classes must adhere to the Baseline Traditional Undergraduate Grading Policy as listed below. All assignments, including exams, should be submitted by their stated due dates. Late work will be accepted up to one week after the initial due date, with a 10% penalty for each 24-hour period it is late.

All coursework must be submitted by the final date of the course, unless the student has received a written incomplete contract from the registrar's office.
The collaborative nature of discussion posts and team projects requires that all work be completed by the due date, and no extensions will be given without previous, written approval from the professor.

Exception to Late Work Policy

Students who are experiencing extenuating circumstances that impact their studies, such as illness, death in the family, or other significant life challenges, may email their professor with a request for an extension. At the professor's discretion, a request for extension may be approved or denied. If the request for extension is approved, the professor should specify an alternative due date for the student to submit the assignment. Both the student and the professor should maintain a record of the email communications regarding any approved or denied request for extension.

LPU San Dimas Academic Calendar
2026-2027

IMPORTANT DATES	FALL SEMESTER 2026	SPRING SEMESTER 2027
Registration for New Students	Completed by Registrar staff before semester begins.	
Regular Application Deadline (REQUESTED DATE FOR FINANCIAL AID ON-TIME AWARDING)	April 30	October 16
Tuition & Fees Due for New and Continuing Students	July 31	January 1
New Student Orientation & President's Reception (REQUIRED FOR ALL NEW STUDENTS)	August 28 – 30	January 15–17
Residence Hall & Campus Dining Opens (continuing students)	August 29	January 16
Classes Begin	August 31	January 19
Welcome Week	August 31 – September 4	January 19 – 22
Last Day to Add/Drop Classes	September 9	January 27
Registration	Begins in October	Begins in March
Last Day to Withdraw from Classes with "W" grade	November 13	April 2
Last Day of Classes (COURSES MAY STILL REQUIRE FINAL EXAMINATIONS)	December 17	May 13
Final Examinations	December 14 – 17	May 10 – 13
Baccalaureate	----------	May 14
Commencement	----------	May 15
Grades Due to the Registrar's Office (AVAILABLE ON THE PORTAL)	January 1	May 27

FALL 2026 | 8-WEEK ONLINE SESSIONS		SPRING 2027 | 8-WEEK ONLINE SESSIONS	
Online Session I		**Online Session I**	
Classes Begin	August 31	Classes Begin	January 19
Last Day to Add/Drop (8-week course)	September 6	Last Day to Add/Drop (8-week course)	January 26
Last Day to Withdraw with "W" Grade	September 28	Last Day to Withdraw with "W" Grade	February 14
Classes End	October 25	Classes End	March 14
Online Session 2		**Online Session 2**	
Classes Begin	October 26	Classes Begin	March 15
Last Day to Add/Drop (8-week course)	November 2	Last Day to Add/Drop (8-week course)	March 22
Last Day to Withdraw with "W" Grade	November 23	Last Day to Withdraw with "W" Grade	April 12
Classes End	December 13	Classes End	May 9

HOLIDAYS			
Fall 2026		**Spring 2027**	
Labor Day	September 7	Martin Luther King Jr. Day	January 18
Thanksgiving	November 25 – 27	President's Day	February 15
Christmas Break	December 18 – January 19	Spring Break	March 22 – 26 (not applicable to 2nd session 8-week classes)
		Good Friday	March 26

LPU Online Undergraduate Academic Calendar 2026-2027

Important Dates	Fall Semester 2026	Spring Semester 2027
Regular Application Deadline (requested date for Financial Aid on-time awarding)	May 1	October 15
Re-Entrant Application Due	August 1	December 1
Tuition & Fees Due for New and Continuing Students	August 5	January 5
Session 1 and Full Semester Classes Begin	August 24	January 11
Session 1 and Full Semester Last Day to Add/Drop Classes	August 30	January 17
Session 1 Last Day to Withdraw from Classes	September 27	February 14
Session 1 Ends	October 18	March 7
Session 1 Grades Due to the Registrar's Office (available on Portal)	November 2	March 22
Session 2 Begins	October 26	March 15
Session 2 Last Day to Add/Drop Classes	November 1	March 21
Full Semester Last Day to Withdraw from Classes	November 15	April 4
Session 2 Last Day to Withdraw from Classes	November 29	April 18
Session 2 and Full Semester classes End	December 20	May 9
Baccalaureate		May 14
Commencement		May 15
Session 2 & Full Semester Grades Due to the Registrar's Office (available on Portal)	January 1	May 24

Holidays

Fall 2026	
Fall Break	October 19 – 25
Christmas Break	Dec 21– Jan 10

Spring 2027	
Spring Break	March 8-14

Withdrawal Penalties

Online 15-Week Classes	Tuition Penalty	Grade
Before Add/Drop Deadline	No Penalty	N/A
Through 4th week of class	30% Penalty	W
Through 6th week of class	40% Penalty	W
Through 8th week of class	50% Penalty	W
AFTER 8th week of class	100% Penalty	W
Last day for withdrawal with a "W" Grade	Sunday of Week 11	

ONLINE 8- Week Classes	Tuition Penalty	Grade
Before Add/Drop Deadline	No Penalty	N/A
Through 2nd week of class	25% Penalty	W
Through 4th week of class	50% Penalty	W
AFTER 4th week of class	100% Penalty	W
Last day for withdrawal with a "W" Grade	Sunday of Week 5	

Class/Lab/Applied Fees	Tuition Penalty	Grade
Before Add/Drop Deadline	100% Fee Refund	N/A
AFTER Add/Drop Deadline	No Fee Refund	N/A

Grading and Academic Requirements

Student Unit Classification:
Freshman: 0 - 28 units.
Sophomore: 29 - 58 units.
Junior: 59 - 89 units.
Senior: 90+ units.

Audit: Student is not taking class for credit.
First Time: Student who has not previously attended another University (post high school).
Transfer: Student who has previously attended another University.
Continuing: Current student, enrolled during the previous academic term at LPU.

Academic Freedom and Responsibility

As an institution of higher education, it is the goal of the University to pursue and disseminate truth. Accordingly, trustees, administration, faculty, staff, and students are free to question assumptions and to consider alternatives during their pursuits and communication in the classroom, in casual and formal conversation, and in written communication.

At the same time, as a Christian institution, this University believes the Scripture to be inspired by God and, therefore, to be the norm against which all "truth" is to be measured. Since human reasoning is fallible, all perceived "truth" is not necessarily God's truth; only that which is consistent with the Scriptures is God's truth.

The University emphatically rejects indoctrination, whether it results from eliminating the Scriptures as a norm, or whether it results from restricting the free pursuit of ideas. Thus, both the faculty and students of the University are free to pursue and disseminate truth and have the responsibility to measure their conclusions against the Scriptures, within the context of the University's Declaration of Faith.

Any concern or complaint regarding the Academic Freedom policy should be referred to the due process and grievance procedure.

Academic Support

The Academic Support Center (ASC) exists to provide academic support to students in the form of tutoring, both individual and group sessions, and writing review and oversight. Its support also expands to cover overseeing the Principles of Christian Scholarship and Learning Disabilities programs on campus. The Center also aids in promoting a healthy, encouraging, and curious academic atmosphere that attempts to bring together the LPU community in serving Christ through the dedication and transformation of the mind.

To schedule an appointment, students can either email asc@lifepacific.edu or follow the link at https://lpuacademicsupportcenter.setmore.com/ . To see current ASC semester open hours and times/locations of weekly class tutoring groups.

Academic Probation Policy

Any new student with less than 0.50 first-term GPA is academically dismissed. Any new student with a first-term GPA between 0.50 and 2.0 is placed on probation and enrolled in PCS I the next semester. Any new student coming in on Academic Probation whose first term is less than 1.0 is Academically Dismissed.

Academic Probation Consequences

Students will be restricted from serving as student employees, from being residence assistants or student officers. Students on Academic Probation may be permitted to enroll in up to 13 units to accommodate the PCS I course at the discretion of the Registrar. Financial aid status may also be impacted.

Students on Academic Probation are required to participate in the Principles of Christian Scholarship program by enrolling in PCS I and if on probation a second semester, PCS II. If students leave the University while on probationary status and later return, their academic status will remain unchanged.

Continued Academic Probation

If the student's term GPA is not greater than 2.0 at the end of his/her first term on probation, the student is academically dismissed. If the student's term GPA is greater than 2.0 at the end of his/her first term on probation, but the cumulative is not 2.0 or above, the student continues on probation for a second term. If the student's cumulative GPA is not 2.0 or greater after the 2nd term on probation, then the student is academically dismissed. Any new student coming in on Academic Probation whose first term is between 1.0 and 2.0 continues on probation for a second term. If the student's cumulative GPA is not 2.0 or greater after the 2nd term on probation, the student is academically dismissed. Students who fail or received a D in PCS I may be required to retake the course. Students who are in the second semester of Academic Probation may not be eligible to receive federal or institutional funds.

Academic Dismissal

When academic dismissal occurs, a student must wait at least one semester (Fall or Spring) before applying for re-entrance to the University and must meet all dismissal requirements (which always includes a minimum of 9 academic units completed with a grade of C or better). Students who receive three failing grades in ministry formation at any time are subject to ministry formation dismissal. Students will receive the stipulations for re-entry in a letter following their dismissal.

Appeal Process

Students affected by these policies and who believe that they can present facts/evidence unknown to the academic committee may appeal to be reinstated. To appeal, they must submit a written statement to the Academic Affairs Office including (1) reasons for the unsatisfactory progress, (2) a plan to maintain acceptable academic standing, and (3) methods for anticipated success toward educational goals. If an appeal is granted, they will be eligible to return under probationary status.

Academic Integrity

Life Pacific University takes its concern for character and integrity in all things seriously. This includes academic performance. Students are expected to maintain academic integrity always.

The following penalties apply to students who are caught in academic dishonesty:

- *1st offense:* Lose assignment, Vice President of Academic Affairs notified
- *2nd offense:* Lose the class, Vice President for Student Life notified by the Academic Affairs Office
- *3rd offense:* Suspension or dismissal by Student Life Committee

Lack of integrity is evidenced by:

- Cheating: using unauthorized material or information in any academic exercise. Projects or papers must be original work by the student submitting the work and may not be work done for another course unless there is prior approval by the instructor. Unless otherwise stated by the professor either in class, in the course outline, or in the assignment instructions, all assignments, including exam situations, assume individual and unassisted work (no collaboration is allowed).
- Plagiarism: (From *MLA Handbook for Writers of Research Papers*, 8th Edition, pp.6-9). Plagiarism is the act of using another person's ideas or expressions in your writing without acknowledging the source (p. 6-9). The most blatant form of plagiarism is to repeat someone else's sentences (three or more consecutive words) more or less verbatim as one's own (p. 6-9). Other forms of plagiarism include repeating someone else's particularly apt phrase without appropriate acknowledgment (p. 6-9), paraphrasing another person's argument as your own, and presenting another's line of thinking as though it were your own (p. 6-9). If a student is in doubt as to whether he or she is committing plagiarism, the student should cite the sources used (p. 6-9).
- Fabrication: inventing or falsifying any information or citation in academic work.

Anyone who assists another student in the above is equally responsible. Reference to this policy can also be found in the Student Standards of Conduct.

Examinations

No early or late final exams are given. If an emergency or extreme situation (a conflicting flight arrangement is not a qualifying situation) prevents a student from taking a final at the scheduled time, the student must submit an appeal to the Academic Committee for approval to take the exam late. If the Academic Committee approves the appeal, an Incomplete Contract will be issued, and the student will be allowed to take the final after the scheduled final date. *Professors are not permitted to reschedule a final exam on their own accord*.

Learning Disability Services

Location: Library, Simonson Building
Staff: Coordinator of the Academic Support Center – Joshua Edwards
Email: asc@lifepacific.edu

The *1990 Americans with Disabilities Act* (ADA) mandates equal opportunity for students to participate in or benefit from the services offered by a place of public accommodation. This mandate is inclusive of private universities. ADA-qualified individuals must have a physical or mental impairment which substantially limits one or more major life activities. (Major life activities involve caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning (which includes any type of diagnosed learning disability), and working.) Moreover, a qualified disabled student must meet the academic and technical standards requisite for admission or participation in an education program or activity.

Student Responsibilities
Student who are aware or suspect, that they meet ADA qualifications for learning disabilities should take the following steps:

Fill out the Disability Accommodation Application (application available online at https://lifepacific.edu/ca/student-life/disability-services/. Submit an application and formal documentation by a doctor on letterhead stating the specific disability (dated within the past 3 years) to the Academic Affairs Office.
This form will be sent to the Coordinator of the Academic Support Center, who will contact the student to schedule a meeting to discuss an accommodation plan.

Students whose disability is long-term will need to meet with the Coordinator of the Academic Support Center at the beginning of every semester to develop accommodations for their classes.

If it is necessary for a student to be tested or assessed for a disability, it is the student's responsibility to obtain this testing from an outside source, such as a licensed psychologist or qualified educational therapist. At this time, LPU does not provide psychological or educational testing.

Office of Academic Affairs Responsibilities
It is the responsibility of the Academic Affairs Office to serve as the starting point for any student who wishes to file a Disability Accommodation Application. The Coordinator of the Academic Support Center or designee will meet with ADA-qualified students to discuss reasonable accommodations for their academic success at Life Pacific University. After the meeting, the Director of Academic Support Services or designee will recommend accommodations. The Academic Support Center will also house all records of each qualified ADA student separate from other educational records.

In the event that a student's disabilities will affect his/her ability to fulfill Chapel requirements, the Academic Affairs Office will seek to provide reasonable accommodations. Chapel requirements will not be waived. Students with severe diet restrictions that have been documented by a licensed physician may submit the Disability Accommodation Application for Café accommodations and/or meal plan adjustments.

NOTE: It is not the responsibility of Life Pacific University to provide any testing or assessments for a student who may have a qualifying disability.

Reasonable accommodations include those listed below.

Academics:

- Allowance for the presence of a note-taker.
- Allowance for the presence of a tape recorder.
- Oral recitation of test questions.
- Additional time for in-class assignments (time and a half for most circumstances; double time is the maximum time allowed for physical disabilities).
- Additional time for tests (time and a half for most circumstances; double time the maximum allowed for physical disabilities).
- Priority registration.
- Taking tests (at no charge) in the Library.

Chapel:

- Allowance for the presence of an interpreter.
- Reserved seating for easier access.

NOTE: It is not the responsibility of the Academics Office to change any technical requirements of classes, to give course waivers, or to provide the necessary items of accommodation. Students in need of items such as audio recorders, etc. are responsible for procuring these items.

Veteran and War Orphans

Life Pacific University is approved for the training of veterans, war orphans, and members of the reserves. Veterans may receive advice with respect to their possible benefits and requirements from the Registrar's Office or from the government agency that handles certification listed below:

Bureau for Private Postsecondary and Vocational Education
400 "R" Street, Suite 5000
Sacramento, CA 95814
(916) 445-3427

V.A. students with a semester grade point average (GPA) below 2.00 for three consecutive terms or a cumulative GPA below a 2.0 for two consecutive terms will not be certified for V.A. educational benefits until they achieve a cumulative GPA of 2.00.

Voter Registration Information

Life Pacific University encourages students to register to vote. As Christians, we recognize human government as an ordinance of divine appointment, and teach obedience to it as a sacred duty, within its legitimate sphere. Furthermore, the 1998 Higher Education Act requires all post- secondary institutions to make a good-faith effort to distribute voter registration forms to each degree or certificate-seeking student who attends classes on campus. The following information is provided to assist students to register to vote either in California or in their home states.

Voters must be U.S. citizens and at least 18 years old at the time of the next election. University students may register either in California using their University residential address or at home using their permanent home address. (NOTE: P.O. boxes are not permitted as residential/home addresses for voter registration purposes.) On-campus students should

list the address of the University as their home address. Those living off-campus should use their off-campus street address.

California voter registration forms are available on-line at www.cavotes.org/vote/register. Forms are also available at post offices, libraries, city hall, or department of motor vehicle offices. For information regarding California registration deadlines, please see the California State Board of Elections website: www.sos.ca.gov/elections.

LIBRARY

Phone: (909) 599-5433 ext. 309
Email: library@lifepacific.edu
Location: Simonson Center (north side)
Staff: Director of Library Services and Academic Success - Josh Ortega, M.A.T.S.
Email: jortega@lifepacific.edu
Hours: Monday-Thursday 8:00 a.m. - 9:00 p.m., Friday 8:00 a.m. – 5 p.m. (The library is closed during chapel hours, on Saturdays, and Sundays; special hours/closures, such as end- of-semester extended hours and holidays, will be posted).

Resources in the Life Pacific University Alumni Library are made available partly through the generosity of LPU alumni and friends. The staff is available to help all patrons with finding books, periodicals, and other media in the library.

The Library currently subscribes to 15 databases covering a wide range of subject matter, wit h specific emphasis on religion/theology, business, communications, music, and psychology. There are approximately 750,000 eBooks to choose from, as well as additional online resources to help students with their research needs.

The library also provides multiple study environments ranging from individual to group study, and from quiet to moderate noise levels. Each study space is covered with wireless acc ess and multiple electrical outlets. There are six computers available for student use. Each computer is loaded with Microsoft Office Suite.

Class instructors may place materials on reserve at the circulation desk (located immediately inside the library entrance) for one- or two-hour in-library use.

Checkouts and Fines

A current Life Pacific University ID card is necessary to check out library materials. Up to eight items (five per subject) may be checked out for up to three weeks at a time. New arrivals may be checked for two weeks at a time. Reference materials may not be checked out.

Reserve Materials: overdue fine is 50 cents per hour.
Books: overdue fine is 25 cents per item per day.
Other Services:
Copier/printer: 10 cents per page.
Missed exams may be made up in the library (at each professor's discretion): $2.00 each
Students who are registered in the Life Challenge program may take their exams in the library at no charge. Professor confirmation is required.

REGISTRAR

Phone: (909) 599-5433, ext. 313
Location: Academic Building, 2nd Floor
Staff:
Registrar for Traditional Programs – Priscilla Meza, M.B.A. (ext. 321)
Registrar Office Support Specialist - Melissa Montenegro (ext. 323)
Student Assistant to the Registrar - ext. 313
Hours: Monday-Thursday 9 a.m. – 4 p.m., Friday 9 a.m. – 12 p.m.
(Closed during Tuesday and Wednesday chapel hour and for lunch 12 – 1 p.m.)
Email: registrar@lifepacific.edu

Academic Advising

During registration periods, optional advising is available for all lower division students through the Registrar's Office and is required for upper division students through assigned advisors. Some majors may require students to meet with a faculty advisor as a lower division student. Additionally, advising is required with the Registrar for all students on Academic Probation. Advising is also available in non-registration periods by appointment through the Registrar's Office.

NOTE: While academic advisors are available to help guide students, final responsibility for completing program requirements rests with the individual student.

Registration

All students are expected to register on the dates set aside for their class level through the LPU Portal. The procedures for registration will be provided via Moodle to students as the time to register approaches. Students will also receive an email to their assigned Life Pacific email account to notify them of the upcoming registration period and to encourage students to view the Moodle Registration Information page.

Schedule Adjustments

Students may add or drop courses online via their student web portal up until the add/drop deadline which is typically the end of the first week of classes.

After the add/drop deadline, all schedule adjustments must be made in the Registrar's Office and will accrue a tuition penalty, according to the Institutional Financial Penalties described in the current University Catalog. A "W" or withdraw is given as a grade and it does not affect the student's GPA. Withdrawals can take place, with a financial penalty, up through the eleventh week of class. After that time, a student may not withdraw from any class.

A professor is asked to assign an "FN" grade to withdraw a student from his/her course after three consecutive weeks of absence, or if the student misses more than 50% of the scheduled class time or assignments after the mid-point of the course. An FN grade (failure to attend) will be given and will affect the student's GPA.

Withdrawal from the University

Students finding it necessary to withdraw from the University must contact the Registrar's Office. Those failing to follow proper withdrawal procedures may receive an F or an FN grade in all their courses. The Student Intent to Withdraw Form is available on the portal and will need to be filled out and submitted to start the process of withdrawing. Financial accounts must be settled, and all business finished before the withdrawal is considered complete. Students withdrawing from the University of their own volition before the withdrawal deadline of the current semester will receive a "W" grade for every registered class. Students withdrawing from the University after the withdrawal deadline of the semester will receive an "FN" grade for every registered class unless extenuating circumstances merit an appeal to be granted by the Academic Committee. Refunds of tuition because of withdrawal, when applicable, will be given after the student completes proper procedures of withdrawal.

Academic Probation Policy

Any new student with less than 0.50 first-term GPA is academically dismissed.
Any new student with a first-term GPA between 0.50 and 2.0 is placed on probation and enrolled in PCS the next semester. Any new student coming in on Academic Probation whose first term is less than 1.0 is Academically Dismissed.

Academic Probation Consequences

Students will be restricted from serving as student employees, residence assistants, student officers, or any type of leadership position. Students on Academic Probation may be permitted to enroll in up to 13 units to accommodate the PCS course at the discretion of the Registrar. Financial aid status may also be impacted.

Students on Academic Probation are required to participate in the Principles of Christian Scholarship (PCS) program by enrolling in PCS and if on probation a second semester a determination will be made if the student needs to retake the course. If students leave the University while on probationary status and later return, their academic status will remain unchanged.

Continued Academic Probation Policy

- If the student's term GPA is not greater than 2.0 at the end of his/her first term on probation, the student is academically dismissed.
- If the student's term GPA is greater than 2.0 at the end of his/her first term on probation, but the cumulative is not 2.0 or above, the student continues on probation for a second term.
- If the student's cumulative GPA is not 2.0 or greater after the 2nd term on probation, then the student is academically dismissed.
- Any new student coming in on Academic Probation whose first term is between 1.0 and 2.0 continues on probation for a second term.
- If the student's cumulative GPA is not 2.0 or greater after the 2nd term on probation, the student is academically dismissed.

Students who fail or received a D in PCS I may be required to retake the course. Students who are in the second semester of Academic Probation may not be eligible to receive federal or institutional funds.

Academic Dismissal

When academic dismissal occurs, a student must wait at least one semester (fall or spring) before applying for re-entrance to the University and must meet all dismissal requirements (which always includes a minimum of 9 academic units completed with a grade of C or better).

Students who receive three failing grades in Ministry Formation at any time are subject to Ministry Formation dismissal. Students will receive the stipulations for re-entry in a letter following their dismissal.

Appeal Policy

Students affected by these policies and who believe that they can present facts/evidence unknown to the academic committee may appeal to be reinstated. To appeal, they must submit a written statement to the Academic Affairs Office including (1) reasons for the unsatisfactory progress, (2) a plan to maintain acceptable academic standing, and (3) methods for anticipated success toward educational goals. If an appeal is granted, they will be eligible to return under probationary status.

Additional Policies

Sanctity of Human Life Statement

Life Pacific University believes in the sanctity of life whereby each individual person, being created in the image of God, has the right to live out his or her life fully from the point of conception until the time of natural death. Based on these Biblical beliefs and convictions, LPU seeks to preserve the life of every person at each stage of their lives, especially the vulnerable, innocent, and the elderly. Therefore, all members of the LPU community, including students, faculty, and staff, will not participate in or support practices that may end life prematurely, such as abortion at any stage of life, the use of abortifacient drugs, the destruction of pre-born life in medical research or procedures, suicide or euthanasia. Members of the LPU community agree to exercise great care and discretion in their personal selection of family planning methods that do not prematurely end a human life. As a Christian community that values the dignity and worth of all human life, we will provide support to those involved in an unplanned pregnancy through various academic and student support services. Furthermore, LPU is committed to preparing students who will address the social conditions that often contribute to the tragic choice of ending a life early within their communities.

Sexual Harassment/Assault | Title IX Information

Life Pacific University affirms a commitment to Christian values and works to provide a campus community environment free from harassment. LPU also is committed to recognizing, upholding, and enforcing the laws of the United States and the State of California. Violation of those laws shall not be condoned on the campus or at any activity held off campus by any constituency. It is the policy of LPU, in keeping with its efforts to establish an environment in which the dignity and worth of all members of the community are respected, that any sexual harassment of students and employees is unacceptable conduct and will not be tolerated. Sexual harassment may involve the behavior of a person of either sex against a person of the opposite or same sex, when that behavior falls within

the definition outlined below. The University's sexual harassment policy applies equally to all individuals classified as a student, faculty, or staff member. Any reported incident of possible sexual harassment or assault will be investigated promptly.

Harassment violates federal and state laws, including, but not limited to, Title VII of the Civil Rights Act of 1964, which prohibits harassment in the workplace, and Title IX of the Education Amendments of 1972, which prohibits harassment of students as a form of discrimination that denies or limits a student's ability to participate in or benefit from the University's programs. Inquiries about the University's sexual harassment policy should be directed to the Title IX Coordinators by contacting either the Office of Student Life (students) or the Office of Human Resources (employees).

The Title IX Coordinators are the designated agents of the University with primary responsibility for coordinating Title IX compliance efforts. The Title IX Coordinators' responsibilities are crucial to the development, implementation, and monitoring of meaningful efforts to comply with Title IX legislation. The Coordinators are responsible for developing and implementing the grievance procedures recommended by Title IX legislation. Those procedures include notification and investigation of complaints; providing educational materials and training for the campus community; coordinating investigations of complaints; safeguarding a fair and neutral process for all parties; and monitoring all other aspects of the University's Title IX compliance. Further, the Senior Coordinator oversees the University's harassment policy in relation to Title IX law.

Adoption of procedures to provide prompt and equitable resolution of complaints is a critical function of the Title IX Coordinator. The Coordinator can assist persons alleging sexual harassment or discrimination in filing their grievance(s) and/or oversee the step-by-step procedure to be sure that appropriate time frames are met, or such persons may work directly with the university officer who directly handles sexual harassment and discrimination cases.

In carrying out this responsibility, the Coordinators may work in concert with other University officials. If the Senior Title IX Coordinator does not conduct the investigation of complaints, he or she should receive information about any grievances filed related to Title IX compliance. This procedure allows the institution to identify any patterns or repeat offenders that may be missed otherwise. The Senior Coordinator should also receive sufficient information throughout the process so that s/he can provide necessary guidance or information to ensure that the institution carries out its responsibilities under Title IX.

The Director of Human Resources will serve as the Senior Title IX Coordinator for the University and will be the primary point-person for grievances between employees. The Senior Title IX coordinator will coordinate on-going training and education for all employees and will ensure that all applicable laws and internal policies are followed.

The Vice President of Student Life and/or the Dean of Students are designated as a Deputy Coordinators and will conduct all investigations involving students. The Senior Coordinator and Deputy Coordinator will conduct a joint investigation for cases involving a student and employee of the University. The Deputy Coordinator(s) will provide all training and education for students. As the person leading the investigation on behalf of students, the Deputy Coordinator would report his/her findings to any disciplinary committee (if applicable) but will not have a "vote" concerning a finding of responsibility or sanctions.

- Senior Title IX Coordinator: Director of Human Resources- *Heidi Bonadie, ext. 385*
- Deputy Title IX Coordinator: Vice President of Student Life- *George Bostanic, ext. 355*
- Deputy Title IX Coordinator: Dean of Students & Director of Residence Life – Luke Kosmas, ext. 392
- Title IX Investigator: External Third-Party – John Brockie, 714-702-4198

Sexual Assault Reporting Procedures and Victim Rights

As defined under California law, sexual assault is a general term which covers a range of crimes, including rape. Sexual contact is considered non-consensual and, therefore, rape when the person is incapable of giving consent because s/he is incapacitated from alcohol and/or drugs, or if a mental disorder or developmental or physical disability renders the victim incapable of giving consent. Furthermore, any sexual contact that involves the threat or use of force, violence, or future retaliation and duress is considered rape.

The State of California defines consent as the "affirmative, conscious, and voluntary agreement to engage in sexual activity." It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. Individuals who are asleep or unconscious, incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity, or are otherwise unable to communicate due to a mental or physical condition cannot give consent. Furthermore, individuals under the age of 18 are not legally able to give consent in the State of California.

Life Pacific University does not condone or tolerate sexual assault. A student who is a victim of sexual assault on- or off-campus, or at the hands of anyone affiliated with the University should report the incident immediately to the appropriate Title IX Coordinator. Transportation to a hospital will be arranged if necessary or deemed appropriate. The following procedures will then be initiated in order to ensure the safety and care of the victim:
With the consent of the victim, the proper law enforcement agencies will be notified in order to report the assault.

- With the consent of the victim, the Director of Residence Life will be contacted if s/he is an on-campus resident. The University will also assist the victim should s/he wish to procure different housing due to the nature of the incident.
- Campus Safety will be notified of the event in order to ensure proper reporting and record keeping. The name of the victim, however, will not be released.
- The victim may request extra supportive measures in terms of his/her studies including, but not limited to, extra time to complete assignments, tutorial assistance, and individual counseling with professors.
- The victim will be apprised of any disciplinary action against the alleged perpetrator if this person is a fellow student or University employee.

Sexual Harassment Policy

Life Pacific University takes its heritage, background and theological standing very seriously. Therefore, it will not tolerate any action that demeans the value of another person. As a result, the University condemns any type of behavior that constitutes harassment, or related retaliation, of or by any employee or student. Life Pacific University will take any complaint regarding this type of conduct very seriously. Efforts will be made to resolve all situations in a timely fashion. Members of the University community should be aware that anyone found responsible for sexual harassment will be subject to the strictest sanctions, including possible dismissal or termination of employment.

Prohibition Against Retaliation

Life Pacific University prohibits retaliation against any person who reports a possible policy violation, submits a complaint or grievance, participates in a student conduct or Title IX process, provides information, serves as a witness, or assists another person involved in a University process.

Retaliation may include intimidation, threats, coercion, harassment, discrimination, adverse treatment, or other conduct intended to discourage participation in or interfere with a University process. This prohibition applies to students, employees, complainants, respondents, witnesses, and others involved in the process.

Anyone who experiences or becomes aware of possible retaliation should report it promptly to the Dean of Students. Retaliation may constitute a separate violation of University policy and may result in disciplinary action.

Supportive Measures

Students affected by conduct that may constitute sexual harassment, sexual assault, or other sex-based discrimination may request supportive measures by contacting the Title IX Coordinator. Supportive measures are individualized, non-disciplinary, non-punitive services offered without charge as reasonably available. They may be provided before or after a complaint is submitted and are available even when a student chooses not to initiate or participate in a formal grievance process.

Supportive measures may include counseling referrals, academic adjustments, extensions of deadlines, modifications to class or work schedules, changes in housing, campus escort services, mutual restrictions on contact, increased security, or other measures designed to preserve educational access and protect the safety of the parties and campus community. The Title IX Coordinator will meet with the student to discuss available options, consider the student's preferences, coordinate appropriate measures, and explain the process for requesting changes if the measures provided are not effective. The University will maintain the privacy of supportive measures to the extent reasonably possible.

Federal Resources

Questions regarding Title IX may also be directed to the U.S. Department of Education's Office for Civil Rights. A student does not have to complete the University's grievance process before submitting a complaint to OCR.

- U.S. Department of Education Title IX Resources
- File a Complaint with the Office for Civil Rights

One important correction: the current handbook says that a fellow student "technically" cannot retaliate. That should be removed. Federal protections are not limited to retaliation committed by someone with authority over the student. The Department of Education confirms that the 2020 Title IX regulations are currently the basis for OCR enforcement. U.S. Department of Education

Behaviors that violate this policy include, but are not limited to:

- Verbal or physical conduct that has the purpose or effect of unreasonably interfering with an individual's work or academic performance.
- Behavior that creates an intimidating, hostile, or offensive educational or working environment.

Three Types of Sexual Harassment

Hostile Environment:
A hostile environment includes any situation in which there is harassing conduct that is sufficiently severe, pervasive/persistent, and patently offensive so that it alters the conditions of education or employment, from both a subjective (the alleged victim's) and an objective (reasonable person's) viewpoint. Purely verbal conduct rarely will be sufficient to establish a hostile environment. The determination of whether an environment is "hostile" must be based on all circumstances. These circumstances could include:

- The frequency of the conduct.
- The nature and severity of the conduct.
- Whether the conduct was physically threatening.
- Whether the conduct was humiliating.
- The effect of the conduct on the alleged victim's mental or emotional state.
- Whether the conduct was directed at more than one person.
- Whether the conduct arose in the context of other discriminatory conduct.
- Whether the conduct unreasonably interfered with the alleged victim's educational or work performance.
- Whether the statement is a mere utterance of an epithet which engenders offense in an employee or student, or by mere discourtesy or rudeness.
- Whether the speech or conduct is protected expression under the First Amendment or deserves the protection of academic freedom.

Any single incident of sexual assault is considered to immediately create a hostile environment and should therefore be viewed as sexual harassment under this policy.

Quid Pro Quo:
Quid Pro Quo sexual harassment exists when there are:

- Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.
- Submission to or rejection of such conduct results in adverse educational or employment action.

Retaliation:
For purposes of this policy, "retaliation" means:

- The student was engaged in protected activity (i.e., serving as a witness or complainant in a sexual harassment complaint); and

- A faculty member or other person with authority over the student was aware of the activity; and
- The student suffered an adverse educational action, and
- There was a causal connection between the student's protected activity, the faculty member's awareness of the protected activity, and the adverse educational action. An adverse educational action is any educational action that significantly interfered with the student's access to educational programs or activities.

Technically, a co-worker or fellow student cannot retaliate because neither has authority over the person who suffered an adverse employment or educational action. However, the University may sanction a faculty, student, or staff member who harasses or intimidates a person because of the person's participation in a protected activity, as described above.

Harassment or intimidation includes, but is not limited to, threats or actual violence against the person or his or her property, ridicule, taunting, bullying, or ostracism. This policy incorporates languages suggested by Tom Trager, associated counsel to the University of Colorado, and Brett Sokolow, from NCHERM.

Title IX Exemption Disclosure

Life Pacific University is a Christ-centered learning community that exists for the transformational development of students into leaders prepared to serve God in the Church, the workplace, and the world. Our identity as a Christian institution within the Foursquare tradition, characterized by a diverse community of Spirit-empowered students, scholars, and practitioners whose hearts and minds are devoted to Christ and His Kingdom, is central to all that we do and teach.

As a Christian institution, we affirm the divine creation of humanity in the image of God (Gen. 1:26-27). The image is shared by all humans equally and, therefore, all individuals are equally valuable. We do not tolerate any form of illegal discrimination or harassment and are committed to providing a learning and living environment that promotes dignity, student safety, transparency, personal integrity, civility, and mutual respect.

While the University does not exclude students from attendance limit educational activities based solely on sexual orientation or gender identity, our biblical beliefs regarding human sexuality and gender do inform and animate many of our policies and practices. Therefore, LPU has applied for the regulatory exemption under Title IX, 34 C.F.R. section 106.12. Furthermore, LPU is also exempted by the state from California Education Code 66270, to the extent the application of California Education Code 66270 is not consistent with the institution's religious tenets.

Life Pacific University maintains the view that all official student data (including, but not limited to admissions applications, enrollment data, alumni records, and transcripts) and decisions (including, but not limited to housing assignments and the application of other residential policies) will reflect a student's sex at birth.

Student Communication Policy

It is of the utmost importance that students remain informed and connected to the University. Faculty and staff at Life Pacific University communicate pertinent and official information in one of two forms: email and printed materials placed in student boxes. Students are expected to check both on a daily basis, knowing that most materials are time sensitive. All students will be held responsible for any information disseminated via email and/or student boxes regardless of whether or not they have checked their account/box.

Students are also expected to use these forms of communication responsibly. Students who wish to communicate to the student body via email must submit a copy of the email to the Office of Student Life for approval. Approvals will be granted on a very limited basis.

Students who wish to submit mass mailings for advertisement or solicitation purposes must first obtain approval from the Office of Student Life. Solicitation of goods or services on campus property without prior approval of the OSL is prohibited.

Posting Policy

All flyers, posters and advertisements without on-campus departmental sponsorship must obtain approval from the Office of Student Life before being posted on campus property. Any posting without an OSL stamp will be taken down.

It is the responsibility of the advertising party to take down all postings in a timely fashion after their event. If the posting has no event date indicated, the OSL will only grant approval for a two-week period. At the end of the period, the posting will need to be re-submitted for approval to remain posted.

The following are approved locations for postings: Café, Office of Student Life, The Post, Chapel, and the Academic Building. Each location has a designated area for postings. Anything found outside of those designated areas will be taken down, and offending parties may be subject to a fine. For more details, please inquire at the Office of Student Life.

Anyone wishing to post materials in the residence halls must obtain permission from the Office of Residence Life. Glass entrance doors to the residence halls are reserved for dorm-related information only. All other materials will be taken down.

Social Dancing Policy

Social dancing has not been a part of Life Pacific University's history and tradition. The University recognizes, however, the emerging and diverse social and cultural viewpoints existing in the Foursquare Church worldwide. Scripture admonishes us to be sensitive to believers of differing convictions so as not to bring unnecessary offense (Romans 14). Social dancing is generally not permitted on campus. It may not be sponsored or planned as an activity by any official student group on or off campus without obtaining permission from the Dean of Students.

University Name and Usage Policy

This information is provided to educate students, staff and members of the public about the following policies and law related to the use of the Life Pacific University or Life Pacific

University name. Unauthorized use of the marks constitutes trademark infringement and is subject to civil and criminal penalties.

The name of Life Pacific University is much more than a visual identity; the University's name represents an important component in its unique character and identity as it seeks to serve the public good through its staff, faculty, students, and graduate. It is important to use the name correctly. Life Pacific and its General Council have the responsibility to protect the Life Pacific University name against misuse and infringement.

Ownership and Appropriate Use of the Life Pacific University Name
LPU is committed to protect against the misuse of its name, not to prevent its appropriate use.

Ownership of the LPU Name

The "Life Pacific University" and the names of all of the LPU campuses, nicknames and abbreviations belong to the State of California. Examples of the LPU name include Life Pacific, LPU, Life Pacific University, Life Pacific University and LPU Warriors. Use of these names, assets, or graphics to endorse, sponsor or in any way indicate association with a business, individual, or service is strictly prohibited in accordance with State of California Education Code 92000.

Misuse of the LPU Name

It is inappropriate to use the LPU name without the written permission of the institution for any purpose, including:

- Designating a business, political, social, economic, religious or other organization,
- Claiming an affiliation or endorsement of Life Pacific University, where none exists,
- Causing harm to the reputation of the institution,
- Advertising any meeting or activity that has the purpose of supporting or opposing any strike, lockout, protest, boycott, or political, religious, sociological or economic activity, and
- Any other commercial purposes

Appropriate Uses of the LPU Name

It is appropriate to use the Life Pacific University name to describe a current or past affiliation with the institution (e.g. employment or enrollment) or otherwise to describe the location of events.

Additional questions regarding appropriate uses of the LPU Name
If you have any questions regarding the use of the LPU name, please address the appropriate local campus official, or the Marketing Department.

Guidelines for Student Club Use of Social Media

Officially recognized student organizations, including clubs and community action teams, have the privilege of using the Life Pacific University name, nicknames, and abbreviations for official club or CAT- related activity, including advertising and maintaining a social media presence. External communication should be carefully proofed to ensure that it is free of any spelling or grammar errors and should generally adhere to the LPU style guide where applicable (training on use of the style guide is available to student organizations). Furthermore, content available for public view should not conflict with LPU's heritage,

educational mission, and values, nor subject the University to reputational or brand damage. A club or CAT's faculty/staff advisor will have discretionary authority to approve or reject content generated by members of the organization.

Guidelines for Personal (Non-Official LPU) Use of Social Media

All communication from members of the LPU community, whether in-person or online, is to reflect the biblical principle that people are created in the image of God and should be treated with kindness, dignity, and respect. Interactions should be marked by honesty and grace, as we express our values through our love for one another.
Ro. 12:9-10; 1 Cor. 1:10, 13:4-8; Eph. 4:1-6; 1 Pet. 3:8-12

In balancing our freedom of expression and responsibilities as a member of the LPU community, faculty, staff and public representatives of the University are encouraged to refrain from posting or making public content that may be in conflict with LPU's heritage, educational mission, and values in email, social media, or other public forums (recognizing that all online communication is considered public).

Examples of inappropriate content may include but are not limited to that which a reasonable person of the Christian faith would find lewd or offensive, incites fear or violence, advocates for a belief or activity that is either illegal or incongruent with University values, has the purpose or effect of humiliating others, exposes confidential information, or infringes upon the intellectual property of others.

Life Pacific University employees are responsible for the content published on social media, blogs, wikis, or any other form of user-generated content. While LPU does not monitor personal content posted to social media sites, all posted content is subject to review and may result in disciplinary action per the staff or faculty handbook if determined to be inappropriate. Even when using your personal social media accounts, your online presence and conduct is to reflect our mission as an institution of biblical higher education existing for the transformational development of students into leaders prepared to serve God in the Church, the workplace, and the world.

APPENDIX A | DIGITAL ACCEPTANCE POLICY

The Life Pacific University Network is provided as a service to students, faculty, staff, and other members of the Life Pacific University community. Maintained by Life Pacific University Information Technology Department, the Network supports the instruction, research, and service mission of the University.

This document outlines the policy of acceptable use of Life Pacific University Network resources, the effective protection of individual users, equitable access, and proper management of those resources.

Individual Responsibility

Life Pacific University strives to provide fair and distributed access to computing and network facilities for the entire community of users. It is the intent of Life Pacific University to make available unfiltered information on the Internet for the University community. Members are responsible for selecting, viewing, and utilizing resources.

To foster trust and intellectual freedom, it is necessary to practice courtesy, common sense, and restraint in the use of shared resources. Improper use of Life Pacific University facilities may prevent others from gaining fair access to those facilities.

Furthermore, users must keep in mind that networks or systems outside of Life Pacific University (including those in other countries) may have their own distinctive policies and procedures. Users are advised to learn and abide by the policies and procedures of these external networks. Insofar as a secure and reliable computer system is necessary to the academic mission of the University, all members of the University community should contribute to the security of the system by conscientiously protecting their access privileges, for example: users need to select a secure password and, furthermore, should change their passwords frequently. Likewise, the computer system administrators will act promptly when evidence of serious compromises to the security of the system is detected.

The Life Pacific University computing network must work within finite limitations of bandwidth and disk space. Users are reminded that electronic mail exists on a space shared by other members of the community, and users are responsible for maintenance of their electronic mailbox. Therefore, users are encouraged to keep only pertinent materials in their mailbox accounts. The user should:

- conserve disk space: delete unwanted e-mail messages as soon as possible,
- be aware that email cannot be guaranteed to be perfectly private: others may intentionally or unintentionally forward or print your message, making it publicly available.
- Like electronic mail, the maintenance of a user's own storage area is the user's responsibility. The user should:
    - conserve server disk space,
    - routinely and frequently check for viruses,
    - not maintain anything that the user considers to be private in the network storage area. (Files in network storage may be accessible by persons with system privileges.)

Conduct

Activities that violate the Acceptable Use Policy include, but are not limited to, those in the following list:

- Using a computer account that does not rightfully belong to you.
- Violating copyright laws and their fair use provisions through inappropriate reproduction or distribution of copyrighted files (including movies, music, computer software, text, and images).
- Using the Campus Information Technology (IT) infrastructure to gain unauthorized access to other computer systems.
- Unauthorized connecting of equipment to the campus network (this includes personal switches and wireless routers in rooms).
- Attempting to break into the system by circumventing data protection schemes or uncovering security loopholes. This includes the wrongful use of programs that are designed to identify security loopholes and/or decrypt intentionally secure data.
- Knowingly or negligently performing an act that will interfere with the normal operation of computers, terminals, peripherals, or networks.

- Attempting to damage or to place excessive load on a computer system or network by using programs, such as (but not limited to) computer viruses, Trojan Horses, and worms.
- Deliberately wasting or overloading computing or printing resources, or deliberately using excessive bandwidth on the network.
- Violating terms of software licensing agreements.
- Using University resources for non-academic commercial activity such as creating products or services for sale, without express University approval.
- Using electronic mail or other Information Technology resources to abuse, harass, or intimidate members of the University community on any basis including race, ethnic origin, creed, gender or sexual orientation. Users are reminded that sexually suggestive materials displayed inappropriately in public places, the classroom, or the workplace may constitute sexual harassment.
- Propagating mass mailings with the intent of flooding ("spamming" or "bombing") the accounts of others.
- Forging the identity of a user or machine in an electronic communication.
- Transmitting or reproducing materials that are slanderous or defamatory, or that otherwise violate existing laws or University regulations.
- Attempting to wrongfully monitor or tamper with another user's use of the University's Information Technology infrastructure (such as reading, copying, changing, or deleting another user's files or software) without the knowledge and agreement of the owner.

Authorization

Personal use of Life Pacific University computing resources by staff employees during working hours is an issue that will be determined by the employee's supervisor. Use of University computing and network facilities for non-academic commercial monetary gain requires the approval of the University and may require a written contract that gives full details of any financial obligation and/or charge for use, if any. Connecting network devices, such as "network switches or wireless access points" to the campus system will require authorization from the Director of Information Technology or his/her designee.

Enforcement of Policies

Failure to comply with any of the above policies may result in termination of network privileges, University disciplinary action, and/or criminal prosecution.

It is understood that users may unwittingly create problems for others by, for example, employing programs that monopolize the network bandwidth. In such cases the Information Technology Director (or his/her designate) will contact the user and explain why and how the user needs to modify his or her electronic behavior. A policy clarification letter may be written. In cases of repeated problematic behavior, the Director of Information Technology may recommend to the appropriate Dean or supervisor that a formal warning be placed in the user's
University record. If so, the user will be notified of this recommendation and will be allowed the opportunity to provide a response to the recommendation in advance of the Dean's/supervisor's decision.

Access to computing resources may be suspended temporarily at any time by the Information Technology Director (or his/her designate), if there is clear evidence to suggest that the resource(s) are being used in a manner that seriously compromises the

security and/or integrity of the resource(s). In such a case, the owner of the account will be sent notification of this action within twelve hours and assisted in extracting such files as are immediately needed (e.g., for class assignments) and/or establishing a new, secure account, as appropriate.

Upon suspension, a user shall discuss the issue with the Information Technology Director (or his/her designate) in order to reestablish an account. The account shall be reestablished within one business day of a satisfactory conclusion to this meeting. If the account is not reestablished to the user's satisfaction, he or she may appeal to the appropriate office of the University. The Information Technology Director (or his/her designate) may also choose to refer the case for disciplinary action in accordance with established procedures.

Federal Law and Legislation

The following federal legislation applies:

- USA Patriot Act
- Homeland Security Act of 2002, Section 225 (Cyber Security Enhancement Act of 2002)
- Prosecutorial Remedies and tools Against the Exploitation of Children Today Act, 18
- U.S.C. § 2702 (PROTECT Act)

The following are Federal Criminal Codes related to Computer Intrusions:

- 18 U.S.C. § 1029. Fraud and related Activity in Connection with Access Devices
- 18 U.S.C. § 1030. Fraud and related Activity in Connection with Computers
- 18 U.S.C. § 1362. Communication Lines, Stations, or Systems
- 18 U.S.C. § 2510 et seq. Wire and Electronic Communications interception and Interception of Oral Communications
- 18 U.S.C. § 2701 et seq. Stored Wire and Electronic Communications and Transactional Record Access
- 18 U.S.C. § 3121 et seq. Recording of Dialing, Routing, Addressing, and Signaling Information

Indemnification and Liability Statement

Life Pacific University makes absolutely no warranties of any kind, either express or implied, for the Internet services it provides. The University will not be responsible for any damages suffered by users, including, but not limited to, any loss of data resulting from delays, non-deliveries, user errors, or service interruptions. The University is not responsible for the accuracy or quality of information obtained through its Internet services, including e-mail. Users assume responsibility for any damages suffered as a result of information obtained through these sources.

The user agrees to indemnify and hold harmless Life Pacific University the Board of Trustees, and University employees from and against any claim, lawsuit, cause of action, damage judgment, loss, expense, or liability resulting from any claim, including reasonable attorneys' fees, arising out of or related to the use of the University's hardware, software, and network facilities. This indemnity shall include, without limitation, those claims based on trademark or service mark infringement, trade name infringement, copyright infringement, defamation, unlawful discrimination or harassment, rights of publicity, and invasion of privacy.

APPENDIX B | DRUGS AND ALCOHOL

This section is included to provide students with information on Life Pacific University's federal compliance with the Drug-Free Workplace Act. Definitions of intoxicants and illegal substances are given.

Federal Mandate: On November 18, 1988, Congress passed the Drug-Free Workplace Act requiring contractors and grantees of federal agencies to certify that they will provide a drug-free workplace. Compliance with this required certification is a precondition for receiving a contract or grant from a federal agency. The federal government then mandated, on October 1, 1990, that there will be no illegal drug use by students, staff or faculty on University campuses anywhere in the United States.

Pursuant to the Drug-Free Workplace Act of 1988, it is unlawful to manufacture, distribute, dispense, possess or use controlled substances at University work sites and/or while performing University activities, events or business.

Basis for the Policy: LPU is the oldest institution of higher learning of the Foursquare Church. As such, the Foursquare Church Statement of Faith serves as a guide for the philosophy of this policy. Our doctrinal statement includes: We believe in the practical outworking of the life of Christ in the believer so that it will be manifested in good works and holy living.

Students at LPU are committing themselves to training and discipleship toward these good works and holy living. Therefore, because of the known impairing of judgment and harmful effects, students are required to abstain from these substances at the very least during their enrollment. This abstinence allows each student to focus on his or her academic studies as well as personal and spiritual growth and development.

Compliance for Students: LPU makes every effort to provide and maintain a drug-free campus. Pursuant to the Drug-Free Schools and Communities Act Amendments of 1989, and for the purposes of this handbook, it is unlawful to manufacture, distribute, dispense, possess, use or sell illicit drugs and alcohol on campus or during any school-related business or event. All students are required to comply with this policy as a condition of their continued enrollment. Any student violating this policy will be subject to disciplinary action, including possible suspension or expulsion.

In addition to sanctions imposed by the University, students may be subject to regulations of civil authorities. Various local, state and federal regulations prohibit the illegal use, possession and distribution of illicit drugs and alcohol. Penalties for violations of such statutes vary depending on the type of drug, the amount of the drug involved, the type of violation involved, and, in the case of alcohol, the age of the person involved.

Alcohol/drug abuse counseling, treatment, rehabilitation and referral information for Los Angeles County is available in the Office of Student Life as well as in the "Reference' section of this handbook under "Important Phone Numbers."

Definitions: The use of illegal drugs and tobacco and the abuse of alcohol may have serious health consequences, including damage to the heart, lungs and other organs.

Alcohol-related accidents are the number one cause of death for persons aged 15-24. The most significant health risk, besides death, is addiction. Chemical dependency is a disease that, if not arrested, is fatal.

Illegal drug use or possession may involve, but is not limited to, the following substances:

Alcohol

Even low doses of alcohol significantly impair the judgment and coordination needed to operate vehicles. Small amounts also lower inhibitions. Moderate to high doses cause marked impairments in higher mental functions, memory, and the ability to learn and recall information. High doses cause respiratory depression and death. Long-term consumption, particularly when combined with poor nutrition, can lead to dependence and permanent damage to vital organs such as the brain and the liver.

If combined with other depressants that affect the central nervous system, even low doses of alcohol will produce adverse effects. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome and other birth defects.

Anabolic Steroids

Steroid users subject themselves to more than 70 side effects, ranging in severity from acne to liver abnormalities to psychological reactions. The liver and cardiovascular and reproductive systems are most seriously affected by use. In males, use can cause withered testicles, sterility, and impotence. In females, masculine traits can develop along with breast reduction and sterility. Psychological effects in both sexes include aggressive behavior known as "road rage" and depression. While some side effects appear quickly, others, such as heart attacks and strokes, may not show up for years.

The University will conduct a biennial review of its alcohol and drug regulations to determine their effectiveness and will implement changes as needed to ensure that the sanctions developed are consistently enforced.

Cannabis: Marijuana, THC, Hashish, Hashish Oil, Synthetic Marijuana

Physical effects of cannabis include increased heart rate and appetite, bloodshot eyes, and dry mouth and throat. Use of cannabis may impair or reduce the ability to drive an automobile or perform tasks requiring concentration and coordination. Motivation and cognition may be altered, making the acquisition of new information difficult. Marijuana, hashish, THC, etc., can also produce paranoia and psychosis. Long-term use may result in possible lung damage, reduced sperm count and motility, and may affect ovulation cycles. Cannabis can also be psychologically addictive.

Cocaine/Crack

Cocaine stimulates the central nervous system. Its immediate effects include dilated pupils and elevated blood pressure, heart and respiratory rates, and body temperature. Occasional use can cause nasal irritation; chronic use can ulcerate the mucous membrane of the nose. Crack or freebase rock is extremely addictive. Physical effects also include insomnia, loss of appetite, tactile hallucinations, paranoia, and seizures. The use of cocaine can cause death by cardiac arrest or respiratory failure.

Hallucinogens: PCP, LSD, etc.

Phencyclidine (PCP) interrupts the functions of the neocortex, possibly resulting in self-inflicted injuries. Users may experience a sense of distance and estrangement, loss of

muscular coordination, and speech impairment. Large doses may produce convulsions and coma as well as heart and lung failure.

Lysergic Acid Diethylamide (LSD), mescaline, and psilocybin cause delusions and hallucinations. Physical effects may include dilated pupils, elevated body temperature, increased heart rate and blood pressure, loss of appetite, sleeplessness, tremors, and psychological reactions. Users may experience panic, confusion, suspicion, anxiety, and loss of control. Delayed effects or flashbacks can occur even after use has ceased. Use of hallucinogens can cause psychological dependence.

Prescription Drugs (without being authorized by a doctor)
Taking medication prescribed for someone else is never advisable. Because drugs may affect each person differently, it is possible that a drug that works for one person can trigger an adverse reaction in someone else. The most frequently misused medications are opioid painkillers (e.g., OxyContin and Vicodin); central nervous system (CNS) depressants used for anxiety and sleep disorders (e.g., Valium and Ativan); and stimulants that treat attention deficit hyperactivity disorder. Opioids can cause choking, changes in mood, decreased cognitive function, interruptions in the menstrual cycle, infertility, slowed breathing, coma or death if there is a severe slowdown in breathing. CNS depressants — sedatives and tranquilizers — can cause memory problems and lead to seizures. Using some stimulants even in the short term can trigger paranoia; high doses can cause an increase in body temperature and abnormal heartbeat. There is also a risk of cardiovascular problems and fatal seizures. When prescription drugs are misused, the risk of addiction jumps exponentially. Discontinuing the drug results in withdrawal symptoms — physical symptoms like nausea, shaking, sweating and nervousness. Withdrawal from opioids results in symptoms such as bone pain, insomnia, vomiting and uncontrolled leg movements. Stimulant withdrawal can produce depression, exhaustion and sleep problems. Withdrawal from some sedatives and tranquilizers can lead to life-threatening consequences.

Stimulants: Amphetamines, Crank, Ice, Methamphetamines
Stimulants cause increased heart and respiratory rates, elevated blood pressure, dilated pupils, and decreased appetite. Users may experience sweating, headaches, blurred vision, dizziness, sleeplessness, and anxiety. Extremely high doses can cause rapid or irregular heartbeat, tremors, loss of coordination, and physical collapse. An amphetamine injection creates a sudden increase in blood pressure that can result in stroke, very high fever, or heart failure. In addition to physical effects, feelings of restlessness, anxiety, and moodiness can result. Use of large amounts over a long period of time can cause amphetamine psychosis, including hallucinations, delusions, and paranoia. The use of amphetamines can cause physical and psychological dependence.

Tobacco/Nicotine/Vapors
Immediate effects include relaxation and increased confidence and metabolism. However, smokers are more likely than nonsmokers to contract heart disease. Thirty percent of cancer deaths are linked to smoking. Chronic obstructive lung diseases, such as emphysema and chronic bronchitis, are 10 times more likely to occur among smokers than nonsmokers. Smoking during pregnancy also poses risks such as spontaneous abortion,

premature birth, and low birth weight. Fetal and infant deaths are more likely to occur when the pregnant woman is a smoker. Tobacco/nicotine is both psychologically and physically addictive.

APPENDIX C | SEXUAL ORIENTATION AND GENDER IDENTITY STATEMENT

Life Pacific University (LPU) stance regarding sexual orientation and gender identity (SOGI) should be understood in relation to LPU's distinctives. These distinctives are:

- **Scripture** as our authoritative guide for faith and practice and the foundation for how we think, learn, live, and minister. (2 Tim. 3:16)
- **Grace-based community** exemplified by excellence organizationally, and Christ-like character individually. (Eph. 2:11-22; John 15; Romans 8:28-30; Gal. 5:22-25/Eph. 5:15-20)
- **Foursquare heritage** and its appeal for moderation in doctrine and practice, a Pentecostal ethos and Spirit-empowered lifestyle, women in senior leadership, indigenous empowerment, and an integrated interdenominational mission to take the Gospel to the ends of the earth. (Titus 1:7-9; Eph. 4:11-13, Acts 1:4-8)
- **Global awareness** displayed through valuing diversity, understanding our place in the world, the far-reaching impact of decisions and actions, and innovatively engaging the world (I Cor. 12:12-31; Matt 28:19-20; John 17:15-19)

These distinctives frame our dialogue regarding SOGI in the following ways:

- In keeping with our value for Scripture, we believe we must yield to Scripture's guidance, interpreted in its historical, cultural, literary, and canonical context in addressing sexual orientation and gender identity.
- In keeping with our value of a grace-based community, we recognize that only by grace can we live Christ-like lives, but that such grace is available through the power of the Spirit to demonstrate Christ's humility, holiness, and submission regardless of our sexual orientation or gender identity. As recipients of God's grace, we choose to love others as Christ has loved us—without condemnation and yet with continual encouragement to live as God intended.
- In keeping with our Foursquare heritage of moderation we will seek to avoid extremism demonstrating gentleness and patience in our responses to these topics and the persons involved, looking always for ways to respond that do not hinder but rather advance the spread of the Good News regarding Jesus Christ.
- In keeping with our value for global awareness, we recognize and respect those whose perspectives and interpretations[1] on these topics that differ from our own. We acknowledge that the decisions we make and the practices we employ in relation to sexual orientation and gender identity have far-reaching impact in our world and community.

In addition, we believe it is necessary to specify two assumptions—displayed in the position statement that follows—we hold in relation to interpreting Scripture:

- Scripture must be interpreted within its context and, thus, may not directly parallel the context and issues in which we find ourselves. Regardless, since Scripture is our authoritative guide, we seek to apply principles embedded in the biblical text to our context.
- We must consider the whole of Scripture rather than rely simply on isolated texts. A singular text may apply only to one type of situation but if Scripture has a consistent

voice on an issue it is more likely to yield principles that transcend context and culture.

Biblical/Theological Position

LPU's biblical/theological position on SOGI topics is formed around four areas for theological development: the creation of humanity, marriage and sexual activity, humanity's fall, and living in grace and hope. These areas provide principles for guiding pastoral care of students and staff, as well as, for establishing policies and practices.

The Creation of Humanity

- The same text affirms God's creation of humans in a biologically-gendered (male and female) pair. This does not deny the humanity of an unmarried person—the male and the female were each made in the image of God, while humankind as a whole also presents the divine image.
- The command to the original pair to be "fruitful and multiply" supports the necessity of biologically-gendered pairs. The command is reaffirmed after the flood (Gen. 9:1), indicating it is a continued expectation for humanity.
- While Scripture sometimes supports gender roles (i.e., patriarchal society) it also at times undermines those roles (i.e., women leaders), indicating gender roles may be cultural rather than a divine prescription.
- However, since Scripture never undermines biological sex at birth as a core distinction between males and females (Jesus affirms creation of 'male and female'—Matt. 19:4; Mark. 10:6), an individual's sex at birth is left as the determining factor for gender identity.

Marriage and Sexual Activity

- The command to 'be fruitful and multiply' indicates that God intended for humans to engage in sexual intimacy and that this is a good thing (it is included in a blessing—Gen. 1:28). However, this factor does not indicate that procreation is the only purpose for sexual intimacy. Indeed, the reference to a man leaving his father and mother, clinging to 'his wife' and the two becoming 'one flesh' (Gen. 2:24) affirms sexual intimacy—as an action exclusively between a heterosexual, monogamous pair—separately from procreation.
- Creation of a single pair (rather than any other combination of males and females) along with the language of Gen. 2:24 denotes that sexual activity was intended to exist in a mutually and exclusively committed pair of male and female. This conclusion is supported in that the man in Gen. 2 finds his equal counterpart only in the biologically-complementary woman rather than in any other created being. Further, Jesus (Matt. 19:3-6) cites Genesis 2:24 when questioned about the acceptability of divorce, affirming it as a foundational text on marriage.
- Through the texts above along with images such as God being a jealous God (Exod. 20:5; Deut. 4:24; Josh. 24:19), Israel's marital unfaithfulness to Yahweh (Hosea), proverbial instructions concerning faithfulness in marriage (Prov. 2:17; 5:15-18), and the Church being presented as a spotless bride of Christ (Eph. 5:25-27; 2 Cor. 11:2) among others, affirms marital exclusivity. As a result, only sexual intimacy inside a marriage between a man and woman is appropriate.[2]
- Scripture's consistent affirmation of sexual intimacy only within the exclusive confines of marriage between one man and one woman prevents one from

assuming the limits Scripture places on acceptable sexual activity are merely cultural (in contrast to what Scripture does with gender roles).[3]

- Scripture affirms celibacy as the appropriate action for all those not in a marriage between one man and one woman: Jesus (Matt. 19:6) described voluntary celibacy as a choice some make for the sake of God's kingdom and Paul (1 Cor. 7) insists that any who cannot control themselves sexually (i.e., practice celibacy) should marry.
- Celibacy does not keep the person from experiencing intimacy. Intimacy can be found in faithful, life-long, platonic friendships. Such friendships are modeled in Scripture by David with Jonathan (1 Samuel 18:1-5; 19:1; 20:17, 41)[4] and Jesus with his disciples.

Fall of Humanity

- Genesis 3:14-24 affirms that the original pair's disobedience had immediate effects on them (pain in childbirth, difficulty in working the field) and creation (the serpent goes on its belly, lowered productivity of the land). Further, the text presents a disconnection and relational brokenness between God and His creation in the original pair being sent from the garden where God and His creation had communed.
- Romans 8:18-25 indicates that the long-term effect of the fall and separation is all creation (including humans) groaning in longing to be set free from the decay and futility it experiences. Therefore, creation and all created beings are no longer in their ideal state and the human propensity towards sin along with the effects of sin on creation continue until the final "redemption of our bodies."
- Since Scripture affirms that the fall's effect is experienced by everyone (all have sinned and fallen short of God's glory—Rom. 3:23) all people experience states and desires that are less than ideal—inconsistent with God's original intent. Those states and desires, whatever they may be, need to be reordered so as to love God and others according to God's ideal.

Living in Grace and Hope | Christ-Like Life

- Since, as indicated above, all creation and all created beings experience the decay and futility brought about by the original pair's disobedience, all humanity is in need of redemption. *That is true regardless of our sexual orientation or gender identity*.
- This redemption is accomplished by grace (for by grace we have been saved), and while we experience some portion of redemptive wholeness now through the dynamic presence of the Holy Spirit, ultimate wholeness for each of us awaits the "restoration of all things" (Acts 3:19-21).
- In the present we are to be conformed to the image of Christ (Rom. 8:28-30). Christ's holiness, humility, and compassion set the model toward which the Spirit shapes our character as we yield to the Spirit (Rom. 8:9-17; Gal. 5:16-26). This means that all our activities, including sexual ones, must be re-ordered to align with Christ.
- Grace, not simply as an allowance for being out of alignment with Christ, but positively as the power to live for Christ and in conformity with His will, is available to everyone who responds to Christ.
- Scripture clearly recognizes we live our lives 'less than ideal' and unmistakably indicates that there is no condemnation for those "in Christ Jesus"—those who have committed themselves to Christ (Rom. 8:1). Nevertheless, Scripture never lowers the expectation that we seek conformity with the ideal. Thus, irrespective of the orientation for the desires we experience sexually, we are called to submit ourselves to the Spirit to live in conformity to the ideal, even where that means not being able

to act upon the desires we have when others can. This also indicates that where we experience states (for instance when our sense of our gender does not match the biological sex of our birth) that do not match the ideal we yield ourselves to the Spirit to live in conformity to Christ.

- Regardless, we choose to love others as Christ has loved us—without condemnation and yet with continual encouragement to live as God intended. This means that all our words and actions toward others must be seasoned with grace and compassion, coming alongside and encouraging each other towards Christ. Demeaning, abusive, and dehumanizing actions and words do not reflect the love for God and others to which we are called.

Pastoral Response

These theological convictions drive our pastoral response—a call to discipleship. All of us, regardless of our sexual orientation or gender identity, are called to submit the entirety of who we are and what we do to Christ's lordship. As Christ followers our identity is found in Christ and not in our sexuality or any other area we or society may wish to use to define us.

As such, our response to sexual topics of all kinds (marriage, family planning, dating, pornography, promiscuity, adultery, polygamy, gender identity, homosexual sexual activity, divorce, etc.) is first that of self-reflection and repentance in light of the reality that we are all sinners—we are all living less than the ideal of Christ. We all must let the light of God's word (Scripture) shine into the depth of our own lives and submit all our sexual desires and activity to God and His ideals. We are all called to a life centered wholly and completely in Christ by the Spirit. We cannot let our sexuality or gender identity stand between us and God.

Our response must always be a response of great compassion and grace. It is God's love that led Him to reconcile humanity to Himself despite humanity's disobedience. It is that same love and grace that draw us to God. As God so richly bestowed His grace on us through His son Jesus, we are called to extend the same to others, especially in their brokenness. It is often in how God acts toward our areas of brokenness where we most clearly see God's grace and love for us. God's strength is revealed in our weakness, as we submit our weaknesses to Him.

Therefore, as those called to be leaders in the Christian community, our response is to walk alongside each other in our brokenness in order to learn, live, and grow in holiness as we are transformed by Christ and the Holy Spirit into Christ-likeness. We believe Christ invites us all to walk with Him and one another as we pursue holiness in every area of our lives. God's kindness draws us to repentance. We do not seek holiness to find God's love; rather it is His love that makes us holy. The transformation in our thinking and actions can happen in a moment of God's healing touch or it can take a lifetime of endurance. In fact, it may not fully happen in this lifetime, but we know when we see Him face-to-face we will all be transformed fully and finally into the likeness of Christ.